

Submitting a Question/Review to Legal

08/24/2026 10:46 am EDT

Once you determine Legal assistance is needed:

1. Gather all relevant details and supporting documentation related to the request.
2. Go to [EverHub - Home](#)
3. Navigate to **Find-It** and select **Legal Request Form**.
4. This will take you directly to [Legal's ticket submission page](#).
5. Complete the required fields and clearly explain the request or question.
6. Attach all relevant supporting documentation.
7. Click **Submit**.
8. Legal's response will be sent to you via email.

NOTE:

If the Legal request is associated with a Salesforce case, it is a good practice to:

- Include the **Salesforce Case Number** in the subject line of the Legal ticket.
 - Add the **Legal Ticket Number** to the corresponding Salesforce case.
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