

Cumulative Webinar Results

01/12/2026 11:02 am EST

Once the reports have been downloaded from Zoom, the results need to be put into the spreadsheet.

Blank - [Cumulative Webinar Results.xlsx](#) 

Reference spreadsheet - [\(Reference\) Cumulative 2025 Webinar Results.xlsx](#) 

To run the reports from Zoom, go to Reports>Meeting and webinar history>choose the date range, and pick the webinar that was the final (not any of the practice sessions). Click on the graph on the right side of that webinar, and choose the report(s) that you want to generate. They will download, and then you can move them to whichever folder works best for you.
