

SedonaOffice Database Removal/Cleanup

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SedonaOffice Database Removal

Clearing out Databases or Sandboxes is done via SSMS as there is no SedonaOffice tool for database management, only for Refreshing/Creating Sandboxes. Your IT will need to ensure they are logging in to the server with a user that has sysadmin access in SQL to perform the necessary actions. The best practice is to ensure that all databases are backed up either in cloud or cold storage in accordance with your company's data retention policy **prior to removal**.

For any Sandbox/Unused databases **that are not referenced** in the company table of the SedonaMaster database [This means they do not appear in the drop-down when opening the SedonaOffice Client], you can simply remove the database from SQL Server Management Studio.

Sandbox/Unused databases **that are referenced** in the company table of the SedonaMaster database [visible when logging into the Client], you will need to remove the line that references that db from the Company table within SedonaMaster. [Backup the SedonaMaster DB prior to any changes](#). After showing the Top 200 of the company table, to clear the db from the SedonaOffice drop-down, right-click on the leftmost horizontal line of that company or sandbox and delete it in SSMS. Then you can remove the database from SSMS, ensuring users will not encounter errors logging in to the SedonaOffice Client that would have had access to those databases.

Additionally, other known databases that are in use with known integrations that are not referenced in SedonaMaster and should not be removed unless you can confirm the integration is no longer in use.

1. SedonaCloud... This database is utilized by SedonaWeb2.0/SedonaX/SedonaAPI
2. KS_... There may be 2 or more of these databases and are in use by SedonaSync for automated events
3. Contracts... There may be 2 or more of these databases and are in use by WeSuite
4. OPTWS... There may be 2 or more of these databases in use by OPT for Web services in conjunction with SedonaSync...
You may also want to confirm if their testing utilizes any specific sandbox before removal if you utilize their services.
5. QuoteWerks... This database may be in use with the 3rd party application QuoteWerks
6. SedonaReports... This database may be in use by OPT or a 3rd party for custom reporting
7. VIVID-... This database is utilized by Vivid Reports Flex/CPM

If you wish to consult on specific databases by their integrations, the contact information is below:

Vivid > support@astutefinancial.biz

WeSuite > wesupport@wesuite.com

OPT > support@optbusinessservices.com

QuoteWerks > support@quotewerks.com
