

Managely – How to Redeliver an Invoice

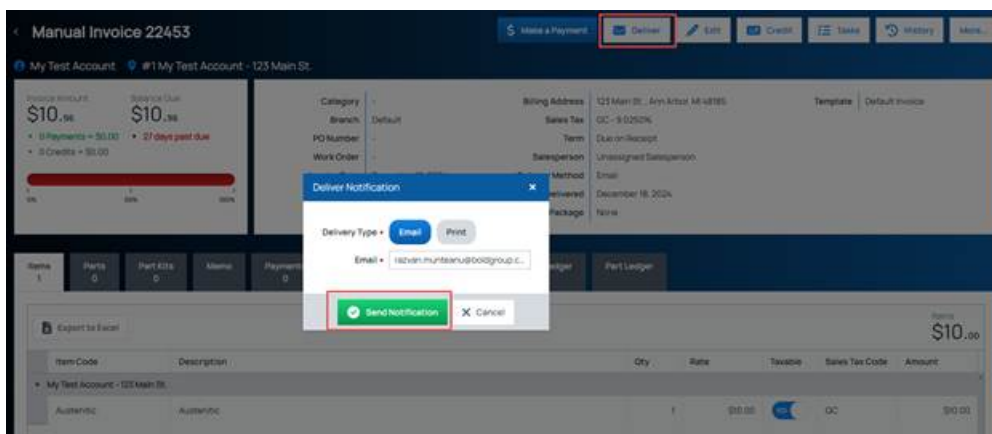
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Managely gives its users the ability to manually redeliver an invoice.

Different scenarios may call for redelivery of a customer invoice. (Customer states that they didn't receive it initially, cannot find it any longer, better book-keeping, reorganizing the emails in certain folders based on filters, deleting the initial email, etc.)

To redeliver an invoice, simply access the invoice in question and click the Deliver button at the top.

Once pressed, the option to redeliver will appear.



Note: Redelivering works for customers with a delivery method of email and an existing email on file.