Why isn't the Vendor Part Info Updating?

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In SedonaOffice, it is possible to order the same part from the same vendor in different quantities. For example, the vendor may offer the part in a pack of 2 and also a pack of 10. If you sometimes purchase the 2-pack and sometimes purchase the 10-pack, you need a way to tell the PO which one you're ordering that day. To do this, you need to add the vendor to the part twice, once for the 2-pack and once for the 10-pack.

Navigate to Inventory - Parts Search - Double click a part - Highlight the part code - Right click and select Edit - Select the Vendor tab. On this tab, you can enter any and all vendors you might purchase the part from. You may enter the same vendor twice as long as the entries have different quantities, and this makes sense since a 2-pack and a 10-pack will have two different costs with the vendor.

What does this mean for the Parts Updater?

When you update part vendor information using the Parts Updater, you have to tell the updater which vendor line you intend to update. If you have ADI listed once for the 2-pack and once for the 10-pack, these will have different costs, and you don't want the updater to update them to the same cost. Use the Purchase Quantity field highlighted below to tell the system which vendor line to update. The quantity is usually 1, so if you have no part packs in your file, you can simply type a 1 in the rightmost field rather than mapping it. If you do not map the Purchase Quantity and you leave the rightmost field blank, the updater won't know which part line you are intending to update, so it will make no update to the vendor information.