

Maximum Character Limit for Memos on Invoices and Credit Memos

07/17/2025 5:54 pm EDT

Customer Account

When printing a Customer Invoice or Credit Memo, you have the option to include an Invoice Item Memo for each Line Item.

Each Line Item Memo will allow up to 2000 characters.

The Memo section, located on the bottom portion of the Invoice or Credit Memo, will allow up to 255 characters.

Invoice # 498625

Customer: Elizabeth Attington - Lake House

Invoice Date: 1/14/2025

Item	Description	Quantity	Rate	Amount	Memo
1.25	Service Labor	1.25	100.00	125.00	The Line Item Memo will allow up to 2000 characters each.
1.00	Equipment Rental	1.00	275.00	275.00	The Line Item Memo will allow up to 2000 characters each.

Subtotal: \$400.00

GST (596): 0.00

Payments/Credits Applied: 0.00

Invoice Balance Due: \$400.00

Sedona Security

123 Safety Street

Nowhere, NY 55555

Invoice # 498625

Customer: Elizabeth Attington - Lake House

Invoice Date: 1/14/2025

PO Number: Blanket PO

PAYMENTS APPLIED THRU: 3/23/2025

Job / Service Ticket #: 9739

Quantity	Description	Rate	Amount
1.25	Service Labor	100.00	125.00
1.00	Equipment Rental	275.00	275.00
	Subtotal:		\$400.00
	GST		0.00
	GST (596)		0.00
	Payments/Credits Applied		0.00
	Invoice Balance Due:		\$400.00

IMPORTANT MESSAGES

Testing 3/13/201 5

What Here About

This Memo Section will allow 255 characters.

Case No.	Case Name	Case Address	Case City	Case State	Case Zip	Case Phone	Case Email	Case Date	Case Time	Case Status	Case Notes
1	John Doe	123 Main St	New York	NY	10001	212-555-1234	john.doe@example.com	2023-10-27	14:30	Completed	Initial assessment and data collection.
2	Jane Smith	456 Elm St	Los Angeles	CA	90001	310-555-5678	jane.smith@example.com	2023-10-28	10:00	In Progress	Interview with Jane Smith regarding project goals.
3	Michael Brown	789 Oak St	Chicago	IL	60601	312-555-9012	michael.brown@example.com	2023-10-29	09:00	Pending	Awaiting client feedback on proposal.
4	Sarah White	101 Pine St	San Francisco	CA	94101	415-555-3456	sarah.white@example.com	2023-10-30	11:00	Completed	Final report submitted and approved.
5	David Green	202 Cedar St	Seattle	WA	98101	206-555-7890	david.green@example.com	2023-10-31	15:00	In Progress	Reviewing client requirements and scope.
6	Emily Black	303 Birch St	Portland	OR	97201	503-555-2345	emily.black@example.com	2023-11-01	13:00	Pending	Waiting for client to provide necessary documents.
7	Robert Lee	404 Maple St	Denver	CO	80201	303-555-6789	robert.lee@example.com	2023-11-02	10:30	Completed	Project completed successfully.
8	Laura King	505 Spruce St	Phoenix	AZ	85001	602-555-0123	laura.king@example.com	2023-11-03	08:00	In Progress	Conducting market research for new product.
9	James Hall	606 Ash St	San Diego	CA	92101	619-555-4567	james.hall@example.com	2023-11-04	16:00	Pending	Client meeting scheduled for next week.
10	Amanda Young	707 Hickory St	San Jose	CA	95101	408-555-8901	amanda.young@example.com	2023-11-05	12:00	Completed	Project wrap-up and final deliverables.
11	Christopher Adams	808 Walnut St	San Antonio	TX	78201	214-555-2345	christopher.adams@example.com	2023-11-06	09:30	In Progress	Developing marketing strategy for Q1 2024.
12	Michelle Baker	909 Cherry St	San Jose	CA	95101	408-555-6789	michelle.baker@example.com	2023-11-07	14:00	Pending	Reviewing client feedback on initial design.
13	Kevin Wilson	1010 Elm St	San Jose	CA	95101	408-555-0123	kevin.wilson@example.com	2023-11-08	11:30	Completed	Project completed and client satisfied.
14	Nicole Davis	1111 Oak St	San Jose	CA	95101	408-555-4567	nicole.davis@example.com	2023-11-09	10:00	In Progress	Implementing new software system.
15	Brandon Miller	1212 Pine St	San Jose	CA	95101	408-555-8901	brandon.miller@example.com	2023-11-10	13:00	Pending	Waiting for client to approve final budget.
16	Stephanie Moore	1313 Cedar St	San Jose	CA	95101	408-555-2345	stephanie.moore@example.com	2023-11-11	09:00	Completed	Project completed and client happy.
17	Jonathan Taylor	1414 Birch St	San Jose	CA	95101	408-555-6789	jonathan.taylor@example.com	2023-11-12	15:00	In Progress	Conducting user acceptance testing.
18	Karen White	1515 Maple St	San Jose	CA	95101	408-555-0123	karen.white@example.com	2023-11-13	11:00	Pending	Client meeting to discuss next steps.
19	Gregory King	1616 Spruce St	San Jose	CA	95101	408-555-4567	gregory.king@example.com	2023-11-14	14:30	Completed	Project completed and client satisfied.
20	Heather Green	1717 Ash St	San Jose	CA	95101	408-555-8901	heather.green@example.com	2023-11-15	10:00	In Progress	Developing new product features.
21	Timothy Black	1818 Hickory St	San Jose	CA	95101	408-555-2345	timothy.black@example.com	2023-11-16	13:00	Pending	Waiting for client to provide feedback.
22	Angela Brown	1919 Walnut St	San Jose	CA	95101	408-555-6789	angela.brown@example.com	2023-11-17	09:00	Completed	Project completed and client happy.
23	Christopher Lee	2020 Cherry St	San Jose	CA	95101	408-555-0123	christopher.lee@example.com	2023-11-18	15:00	In Progress	Implementing new software system.
24	Michelle King	2121 Elm St	San Jose	CA	95101	408-555-4567	michelle.king@example.com	2023-11-19	11:00	Pending	Client meeting to discuss next steps.
25	Gregory White	2222 Oak St	San Jose	CA	95101	408-555-8901	gregory.white@example.com	2023-11-20	14:30	Completed	Project completed and client satisfied.
26	Heather Green	2323 Pine St	San Jose	CA	95101	408-555-2345	heather.green@example.com	2023-11-21	10:00	In Progress	Developing new product features.
27	Timothy Black	2424 Cedar St	San Jose	CA	95101	408-555-6789	timothy.black@example.com	2023-11-22	13:00	Pending	Waiting for client to provide feedback.
28	Angela Brown	2525 Birch St	San Jose	CA	95101	408-555-0123	angela.brown@example.com	2023-11-23	09:00	Completed	Project completed and client happy.
29	Christopher Lee	2626 Maple St	San Jose	CA	95101	408-555-4567	christopher.lee@example.com	2023-11-24	15:00	In Progress	Implementing new software system.
30	Michelle King	2727 Ash St	San Jose	CA	95101	408-555-8901	michelle.king@example.com	2023-11-25	11:00	Pending	Client meeting to discuss next steps.
31	Gregory White	2828 Hickory St	San Jose	CA	95101	408-555-2345	gregory.white@example.com	2023-11-26	14:30	Completed	Project completed and client satisfied.
32	Heather Green	2929 Walnut St	San Jose	CA	95101	408-555-6789	heather.green@example.com	2023-11-27	10:00	In Progress	Developing new product features.
33	Timothy Black	3030 Cherry St	San Jose	CA	95101	408-555-0123	timothy.black@example.com	2023-11-28	13:0		