

Cannot Change the Job "Bill To" on a Subaccount

07/18/2025 10:03 am EDT

Subaccount

Open the Subaccount for the Job where the "Bill To" needs to be changed, and right-click on Customer Information. Select "Edit Customer Setup".

If the box for "All Sub Account Invoices Billed to Primary Master" is selected, this will prevent the User from being able to select a different "Bill To" within a Job.

Customer Setup 10024-11

Customer # 10024-11
Customer Name Hoffman Auto - 11
Additional Name
Omnicare Address
30 Centre Of New England
Cleveland, OH 48105

Setup Information | Custom Fields (Customer) | Bill To | Master Account Setup | Items

Customer Status All
Customer Type Commercial
Old Customer ID
Terms Due On Receipt
Tax Exempt #
EIN
OK to Increase
Salesperson Oliver Bias
Registration Code 514622
Master Account Information
Master Acct 10024
Hoffman Auto Group
☒ All Sub Account Invoices Billed to Primary Master
Critical Message
Expires On

Blanket P.O.
P.O. Expire Date
Customer Since 8/30/1997
Obtain Account
Customer Group OH
Customer Group 2 OH
Branch OH
Invoice Group None
No Collections
Part Pricing Level Level 1
Invoice Printing
☒ Print Statements
☒ Print Site Info on Invoices
☐ Separate Cycle Invoice for Each Site
☒ Charge Late Fees

Save Close

Job - 4554 (Hoffman Omnicare - 3)

Job
Sales Summary
Work Order
Job System
Bill To

Job
Job Number 4554
Job Type ACC-Res
Job Status Parts
System 10024-11 CCTV
Labor Units 0.0 (0.0 Used)

Customer 10024-11
Hoffman Auto - 11
Omnicare Address
30 Centre Of New England
Cleveland, OH 48105
(440) 827-1631

Bill To
Customer 10024
Tiffany Aucoin-Master Bill To
1225 Woodland Ridge Blvd
Baton Rouge, LA 70816