

How to Separate Grouped RMR

12/02/2024 7:41 am EST

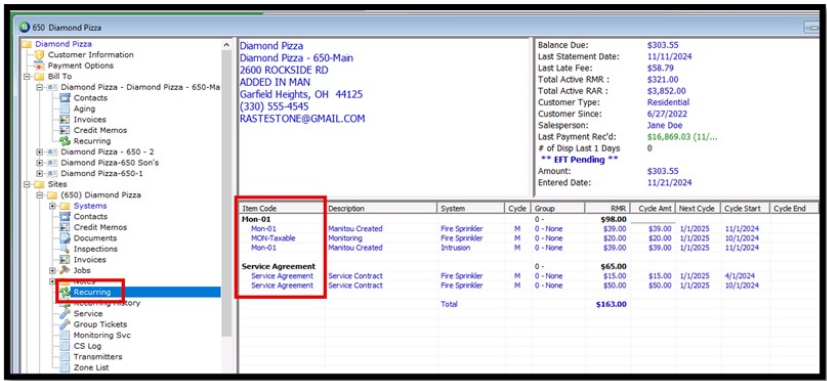
There are times when RMR for a customer needs to be grouped together instead of showing separately. Then if the scenario changes where those groups need to be separated again, this document shows the steps on how to complete that task.

Overview

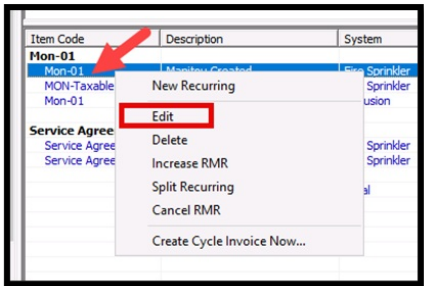
This document assumes the user must have correct permissions needed to perform the steps needed. These steps can be completed using version 6.2.0.x.

Steps:

1. Open the customer – Click on the Site – Click on Recurring



1. The RMR is grouped into 2 different groups. To undo the groups, Right click on one of the Items – Click Edit



1. In the Recurring Edit Window – Click on Sub Item Of Dropdown – Select the blank top option – Click Save

Recurring Edit 650

Site and System

Diamond Pizza
2600 ROCKSIDE RD
CHANGED THIS IN MAN
Garfield Heights, OH 44125

System 3
Fire Sprinkler

Panel Type

Recurring Setup | Royalties / Commissions | Escalations

Recurring Information

Recurring Item: Mon-01
Description: Manitou Created
Sub Item Of: Mon-01
Renewal:
Rate Increase:
Override %: 0

Bill Cycle:
Item:
Description:
RMR Rate:
RMR Amount:
Cycle Amount:
Next Cycle:
Recurring Start: 11/1/2024
Recurring End:
Invoice Group: None

086 Recurring Mon Services II 48.00
Carbon Monoxide Carbon Monoxide Monitoring 0.00
CCTV-M Monitoring CCTV System 0.00
Fire Inspection Fire Inspection 0.00
INSP Cont Inspection Contract 0.00
INSP Fire Sprinkler Inspection-Fire-Sprinklers 0.00
INSP Fire System Inspection-Fire System 0.00

Save Close

1. This will remove the RMR from the group and show the item separately

Item Code	Description	System	Cycle	Group	RMR	Cycle Amt	Next Cycle	Cycle Start	Cycle End
Mon-01				0 -	\$59.00				
MON-Taxable	Monitoring	Fire Sprinkler	M	0 - None	\$20.00	\$20.00	1/1/2025	10/1/2024	
Mon-01	Manitou Created	Intrusion	M	0 - None	\$39.00	\$39.00	1/1/2025	11/1/2024	
Service Agreement				0 -	\$65.00				
Service Agreement	Service Contract	Fire Sprinkler	M	0 - None	\$15.00	\$15.00	1/1/2025	4/1/2024	
Service Agreement	Service Contract	Fire Sprinkler	M	0 - None	\$50.00	\$50.00	1/1/2025	10/1/2024	
Mon-01	Manitou Created	Fire Sprinkler	M	0 - None	\$39.00	\$39.00	1/1/2025	11/1/2024	
	Total				\$163.00				

1. Do the same thing for all RMR items that will no longer be in group