

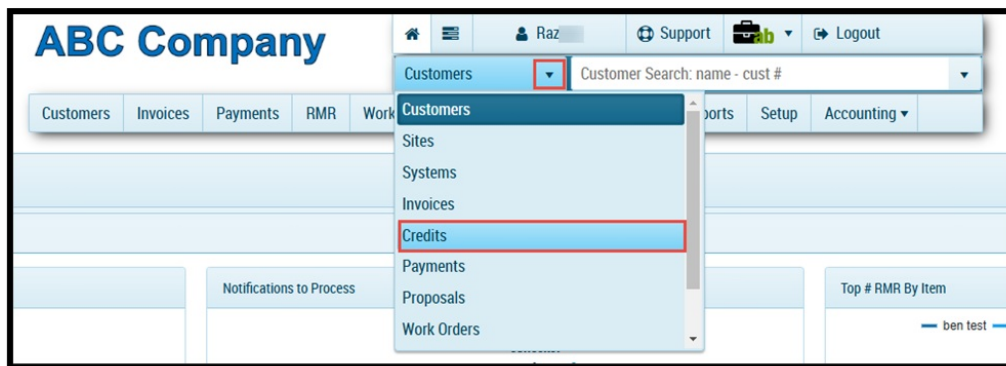
Multiple ways of looking up a credit

11/15/2024 7:50 am EST

In AlarmBiller credit can be looked up in multiple ways.

There are multiple ways of looking up credit in AlarmBiller by the credit number or customer.

1. Switch the search criteria from the top drop-down from Customers to Credit (then type the credit number or customer's name in the search area and push the Enter key):



2. Access the credit from the customer's account by accessing the Credits tab (on the customer's account):

My Test-Customer - 1326

[Edit](#)

5775 Joy Rd
Canton, MI 48188
Phone: (999) 999-8521
Cell:
Email: just.a.test@gm.99.ail.com
Customer Type: COMMERCIAL
Salesperson: Test Tech

Status: **Active**
Priority: **Normal**
Customer Since: 02/11/2020
Last Statement: 10/18/2024
Default Term: Net 10 Days
Recurring Term: Net 60
Service Term: Net 30 Days
Manual Term: 90 Days
Delivery Method: Mail
Deliver RMR Inv: Yes

Open Invoices:	\$1,792.15
Open Credits:	(\$10.00)
Unapplied Cash:	\$0.00
Balance Due:	\$1,782.15
Late Fee Balance:	\$10.00
Total Balance Due:	\$1,792.15
Total RMR:	\$73.49
Auto Pay:	

Comments These comments do not appear anywhere on customer's portal.

Invoices 37 **Credits 1** Sites/Sys 2 RMR 3 Work Orders 35 Proposals 1 Payments 30 CC/eCheck 14 Notes 4 Contacts 1 Utilities

Credits

[+ New Credit](#)☐ Show All Credits

Credit #	Credit Date	PO #	Total Amount	Credit Available	Reason	Action
12131	11/13/2024		\$10.00	\$10.00	Discount	Apply

10 items per page

1 - 1 of 1 items