

Version 6 of SedonaOffice can Auto Create Invoices for Previously Funded Transactions.

09/13/2024 6:03 pm EDT

In Payment Processing – transactions may be seen that show: Posting Z Transactions

These types of transactions show anything that has been returned by Forte for non-payment.

☐	8/3/2023	130400_ACH20230003	1	499.00	499.00	0.00	
☐	8/3/2023	Posting Z Transactions	1	-600.00	-600.00	0.00	**
☐	8/4/2023	130400_ACH20230004	2	600.00	600.00	0.00	**

The system will attempt to remove the payment from the associated invoice, but if this is not possible, then in that customers account a new Invoice will be entered showing as an EFT Refund. That invoice can be sent to the customer for payment.

If desired, the invoice description and memo can be updated to clarify for the customer what invoice it is replacing.

The screenshot displays the 'Invoice' form in SedonaOffice. The form is for Customer ID 11047, Category D-GSA, A/R Account 110110, and Tag Group N/A. The Invoice # is 352383. The customer address is Habbibis, 1217A Commonwealth Ave, Allston, MA 02134. The site address is Habbib's Lounge, 1217A Commonwealth Ave, Allston, MA 02134. The Invoice Date is 8/3/2023, and the Aging Date is also 8/3/2023. The Branch is Burlington, and the Warehouse is empty. The Invoice Type is Miscellaneous, and the Salesperson is N/A. The Posting Date is 8/3/2023. The Term is Net 30. The Items section shows a single item: EFT Refund of Payment for Invoice 350569, with a quantity of 1, a rate of 600.00, and an amount of 600.00. The Description field is empty, and the Memo field contains 'Chargeback invoice for ACH: 2504'. The Sub Total is 600.00, Tax is 0.00, Total is 600.00, and Balance Due is 600.00. The form has buttons for 'Invoice List', 'EFT', 'Save', and 'Close'.

Original Invoice showing what it looked like:

*** Invoice Payments Received - Accounting Data Locked ***

Customer ID: 11047 Category: S-Inspection A/R Account: 110110 Tag Group: Massachusetts

Invoice # 350569 6/1/2023 - 5/31/2024

Invoice Date: 5/1/2023 Aging Date: 6/1/2023

Branch: Burlington P.O. Number:

Warehouse: Term: Net 30

Invoice Type: Cycle Bill

Salesperson: N/A Posting Date: 5/1/2023

Items: \$1,250.00

Item	Site	Exempt	Months	Rate	Amount	Memo
MONFR	Fire Alarm Radio Monitoring	☐	12	50.00	600.00	
INSPXFA&SPKLR	Fire Alarm & Sprinkler Inspection Contract	☐	12	54.17	650.00	

Show Custom Fields

Description: Recurring Safety Services

Contact: David Tayeh

Memo:

☒ Complete

☐ Add to Print Queue Last Printed: 5/1/2023

☐ Add to Email Queue

Payment History

Date	Type	Reference	Amount	Reversed	User Code
7/31/2023	Unapplied Cash		\$600.00	N	Monicals

1,250.00

0.00

1,250.00

650.00

Save Close