

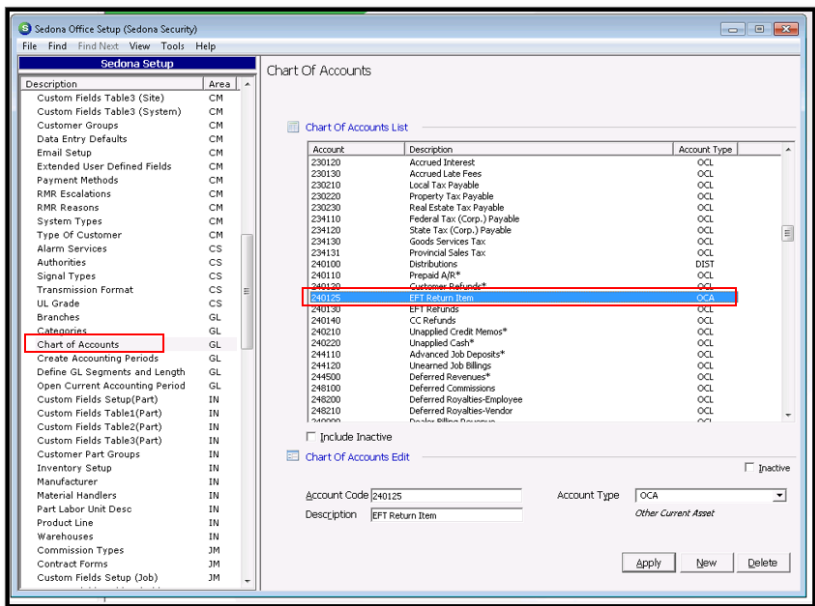
How to Set up the EFT Returned Payment Invoice Item for Previously Funded Transactions

09/13/2024 6:04 pm EDT

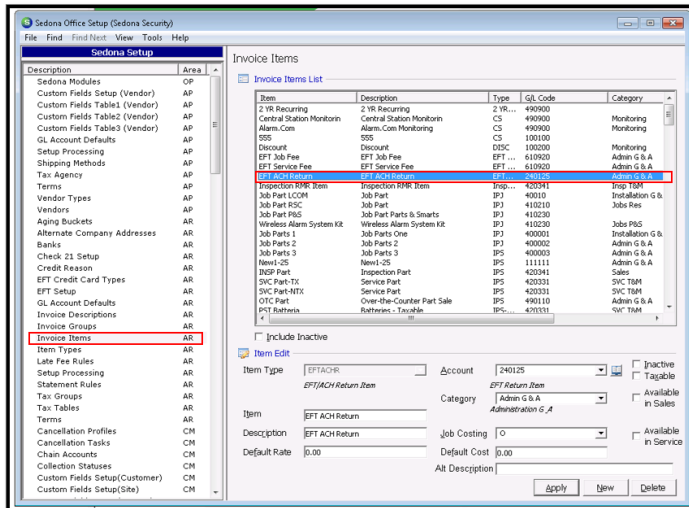
When an EFT Payment is returned as Previously Funded a negative payment batch is created to reverse the payment and unapply the payment from the invoices to which was originally applied. The system will also create an invoice for the amount of the payment using the EFT Return Invoice Item.

Sedona Setup

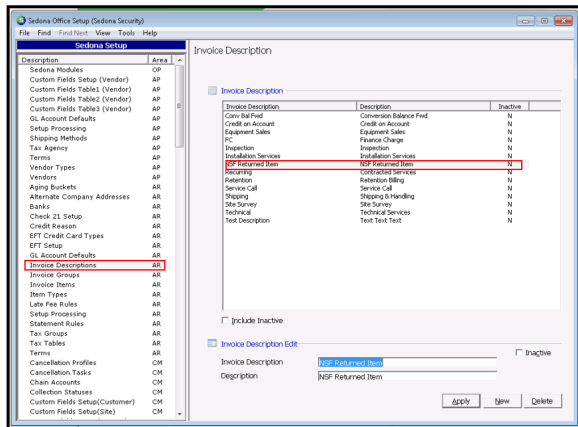
Under Sedona Setup or under the General Ledger Module go to the Chart of Accounts and make sure there is a GL Account setup for EFT Returned Items or ACH Z-transactions, etc. If you do not find a GL Account already setup then you will need to create one.



Once you have the GL Account then you will need to go to Sedona Setup and select AR - Invoice Items. Look for an Invoice Item that references a Returned Check, Z-transactions, EFT Returned Payment, Etc. If you do not see one then you will need to create one and link it to the GL Account from above. Do not select Taxable, Available in Sales or Available in Service



Go to Invoice Descriptions in Sedona Setup and if there is not already an invoice description for the Returned Item, you will need to create one.



Go to AR- Setup Processing and you will see a section "EFT Returned Payment Invoice" that requires you to select an Invoice Item and Depending on the version of Sedona that you are on, it may also require you to select an Invoice Description. If there is nothing entered in these fields then select the Invoice Item you created and also the Invoice Description, if needed, and select Apply.

Sedona Office Setup (Sedona Security)

File Find Find Next View Tools Help

Sedona Setup

Description	Area
Sedona Modules	OP
Custom Fields Setup (Vendor)	AP
Custom Fields Table1 (Vendor)	AP
Custom Fields Table2 (Vendor)	AP
Custom Fields Table3 (Vendor)	AP
GL Account Defaults	AP
Setup Processing	AP
Shipping Methods	AP
Tax Agency	AP
Terms	AP
Vendor Types	AP
Vendors	AP
Aging Buckets	AR
Alternate Company Addresses	AR
Banks	AR
Check 21 Setup	AR
Credit Reason	AR
EFT Credit Card Types	AR
EFT Setup	AR
GL Account Defaults	AR
Invoice Descriptions	AR
Invoice Groups	AR
Invoice Items	AR
Item Types	AR
Late Fee Rules	AR
Setup Processing	AR
Statement Rules	AR
Tax Groups	AR
Tax Tables	AR
Terms	AR
Cancellation Profiles	CM
Cancellation Tasks	CM
Chain Accounts	CM
Collection Statuses	CM
Custom Fields Setup(Customer)	CM
Custom Fields Setup(Site)	CM

Setup Processing

Numbering

Auto Invoice ☒ Auto Job Number ☒
Next Invoice 478422 Next Job Number 3885
Auto Customer ☒ Require System Account ☐
Next Customer 49896 Require Unique System Account Company Wide ☐

Invoicing and Credits

Cycle Beginning Day
☒ First Day of Month ☒ Print Customer Number on Invoices and Statements
☐ Day of Service Start ☒ Allow Printed Invoices to be Edited
☒ Enter Separate Posting Date for Invoices and Credits
☒ Allow direct invoicing to Master Account
☒ Use Credit Request Processing
☒ Require Credit Reason on Credit Memos

EFT Returned Payment Invoice

Item EFT ACH Return
Description NSF Returned Item

Other

☒ GL Categories required for Income and Expenses Group Deferred Revenue By ☐ GL Account ☒ Item Type
☐ Activate Customer Group Security by User
Customer Group ME
☒ Enable Activity Tracking
☒ Screen Employees by Type
☒ Require Tape Totals to Match Deposit Amount in order to Make Deposit
☒ Allow Site Only RMR
☐ Allow Quantity Based RMR

Apply