

Quick Basics on the Parts Updater

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This article goes over the steps on how to use the Parts Updater.

Steps:

Open Parts Updater – Select the information required – Will need to drag and drop the Excel Columns into the Mapping blank column to map the fields – Set the Defaults on the right (ALL fields have to be filled in) - Uncheck the Update parts only if you also want to add new parts

Click On Import Spreadsheet to bring in all the parts to be imported/added

**** Can save your layout/mapping by clicking on Save Mapping. Then can Load Mapping of the saved mappings that have been made.**

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When Parts Updater is done importing the parts – Click on View Log to see if any errors. The log will show any issues or errors:

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Once import is done can click on the Done button to close Parts Updater:

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In SedonaOffice – Parts: can now see the imported/updated parts

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