

# AlarmBiller – How to select the default Bank Account

02/12/2024 10:43 am EST

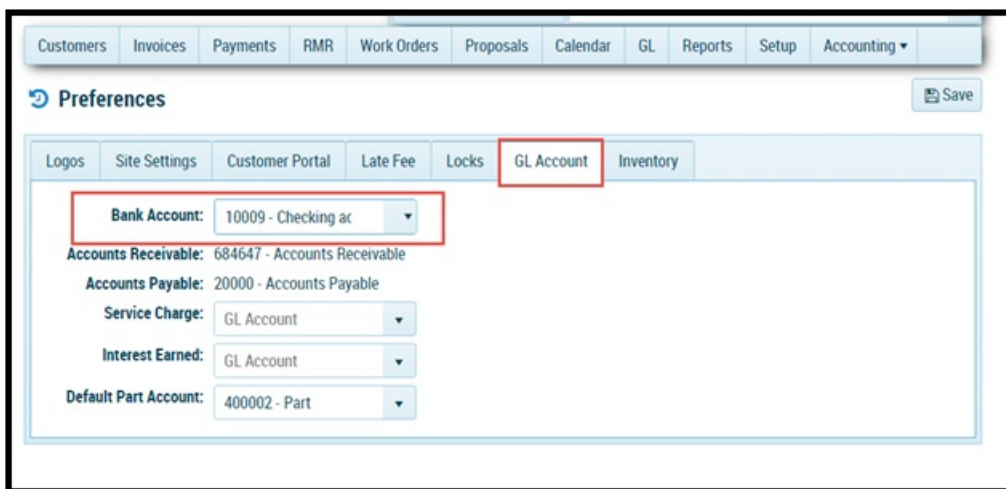
AlarmBiller gives users the ability to set up the default Bank Account.

To select the default Bank Account, follow the steps below:

1. Click the Setup tab at the top.
2. Click Preferences under the Company category.



3. Click the GL Account tab.
4. Select the correct Bank Account from the drop-down.



5. Save the changes by clicking the save button top right-hand side.

After the change, all the deposits will be defaulted to the bank account selected previously.

Customers Invoices **Payments** RMR Work Orders Proposals Calendar GL Reports Setup Accounting ▾

**Payments**

Deposits CC/eCheck Transactions Unapplied Payments Refunded Payments

**Deposits (M = Manual, C = Credit Card, E = eCheck, L = LockBox)**

Show Reconciled Deposits

Batch ...	Deposit Date... ▾	Deposit ▾	Payments ▾	P...	Reconcil...	Settled ▾	Account ▾	
0	11/8/2023	\$0.00	\$0.00	0	<input type="checkbox"/>	No	10009 - Ch...	<input checked="" type="checkbox"/>
709	11/05/2023	\$57.00	\$57.00	C	1	No	9998 - Bank Acco...	
708	11/01/2023	\$54.99	\$54.99	C	1	No	9998 - Bank Acco...	