

How to Print User Groups from Sedona Setup

02/08/2024 5:33 pm EST

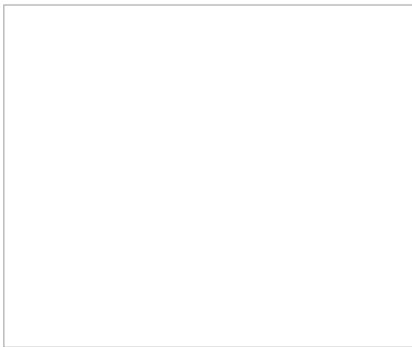
When making decisions on what user should have a certain User Group, its easier to determine that when you can see all the permissions associated to those groups.

Overview

Below will walk you through the steps needed to print out the User Groups permissions associated to that User Group.

Steps:

1. You must have the permissions to go into SedonaSetup – User Groups



2. In User Groups Click on the Print Button at the bottom

□

3. When the Group Permissions Window opens – Click on Report Style (Group Permissions or Group Report Permissions)

□

4. Click on the Users to print the permissions - Click Ok Button

□

5. The report will open. This report can be exported in one of the available forms listed.

