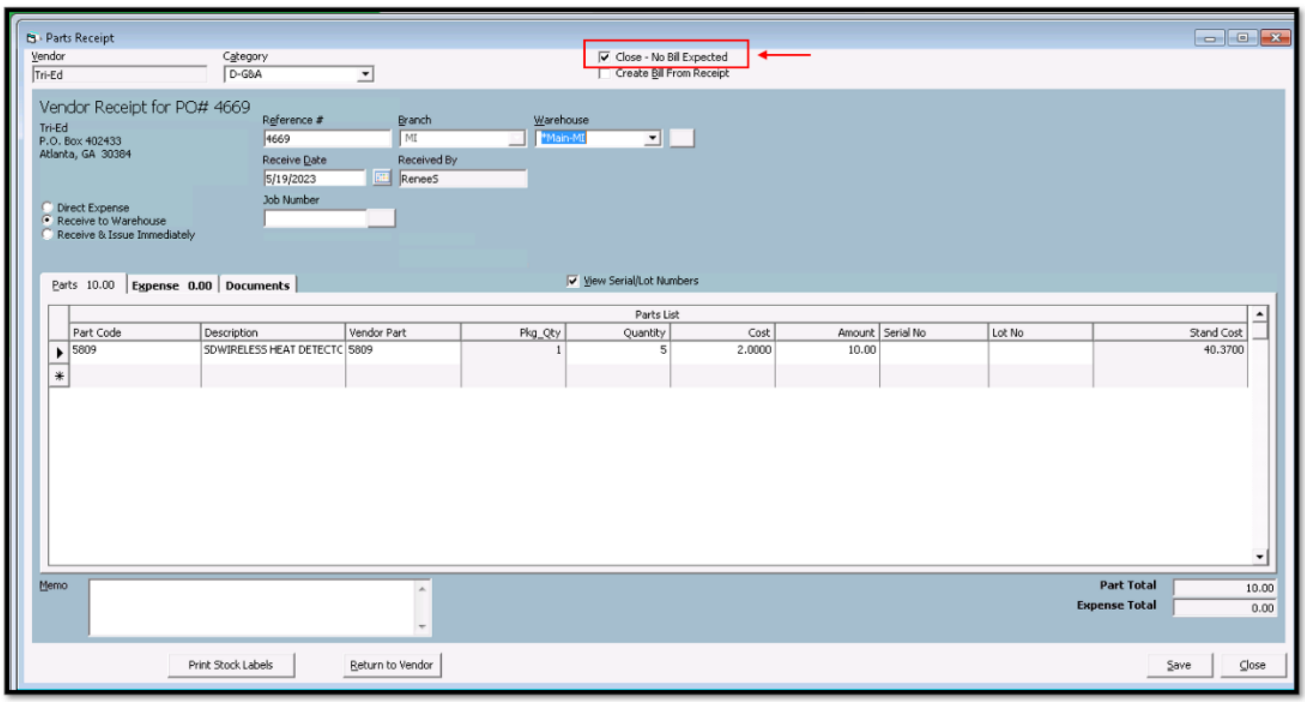
Vendor Receipt Option - Close–No Bill Expected

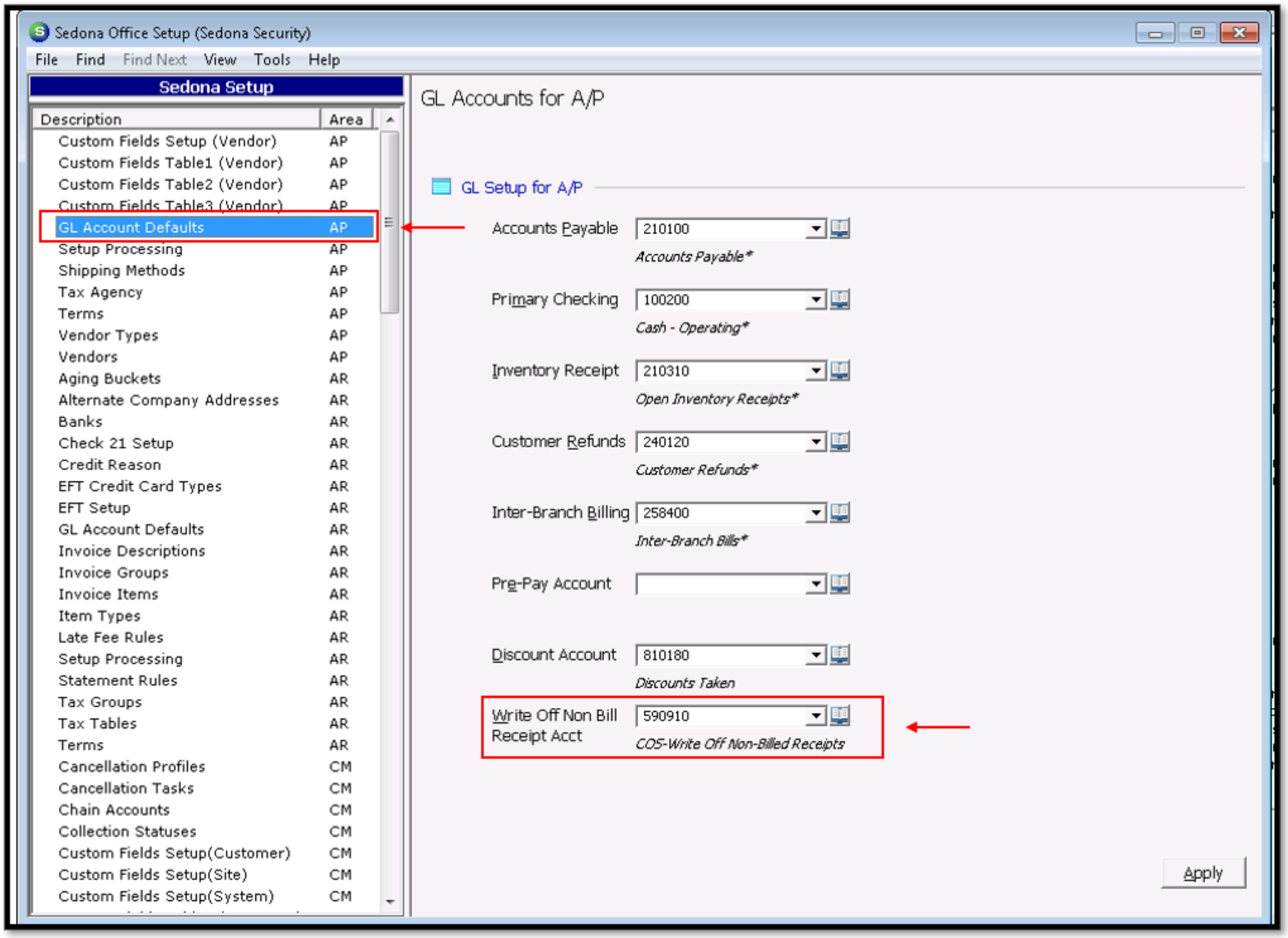
04/26/2024 2:10 pm EDT

Accounts Payable – Receiving Purchase Order

When Receiving a Purchase Order one of the options that can be selected is "Close-No bill Expected"



When the option "Close-No Bill Expected" is selected the Expense/Return on the Receipt will be Written Off to a Liability Adjustment Account. This GL Account is setup in SedonaSetup – Accounts Payable – GL Defaults.



If this option was selected in Error it Cannot be Reversed and the Receipt Cannot be Re-opened.

It is recommended that a New Bill be created with the same Expense Lines from the Receipt and note which Purchase Order it was for.