

# Funding Batches - Reconciling SedonaOffice Batches to Forte

12/28/2023 5:27 pm EST

## Enabling Funding Batches

A case will occasionally come through where the Payment Batches that the customer is seeing do not match the batches that Forte is depositing in their bank account. This is an issue because it means their reconciliation on any given day can be off even if over a long enough timeline the two will match.

### Example:

This is from case 74284. The batches in Sedona are listed as having 11 and 18 transactions, whereas the batches in Forte are listed as having 12 and 16 transactions. This can occur when transactions are submitted later in the day, and some process the same day while others do not.

| Ready                               | Date      | Description                   | Qty | Tape Total | Entered Total | Balance | Deposit Date    | Check 21 | Created By      | Created C |
|-------------------------------------|-----------|-------------------------------|-----|------------|---------------|---------|-----------------|----------|-----------------|-----------|
| <input type="checkbox"/>            | 3/8/2023  | Checks                        | 1   | 0.00       | 270.62        | -270.62 | **Undeposited** | N        | ColleenG        | 3/8/2023  |
| <input type="checkbox"/>            | 3/8/2023  | Posting Z Transactions        | 1   | -87.63     | -87.63        | 0.00    | **Undeposited** | N        | SedonaEFTSer... | 3/5/2023  |
| <input type="checkbox"/>            | 3/8/2023  | 164870_AMER20230308           | 2   | 584.55     | 584.55        | 0.00    | **Undeposited** | N        | KatherineM      | 3/8/2023  |
| <input type="checkbox"/>            | 3/8/2023  | 164870_ACH20230308            | 5   | 328.88     | 328.88        | 0.00    | **Undeposited** | N        |                 | 3/8/2023  |
| <input type="checkbox"/>            | 3/8/2023  | 164870_CC20230308             | 21  | 4084.71    | 4084.71       | 0.00    | **Undeposited** | N        |                 | 3/8/2023  |
| <input type="checkbox"/>            | 3/7/2023  | 164870_AMER20230307           | 2   | 487.95     | 487.95        | 0.00    | **Undeposited** | N        |                 | 3/7/2023  |
| <input type="checkbox"/>            | 3/7/2023  | 164870_ACH20230307            | 3   | 556.34     | 556.34        | 0.00    | **Undeposited** | N        | RobinD          | 3/7/2023  |
| <input checked="" type="checkbox"/> | 3/7/2023  | Reversal of Refund Bank Ac... | 1   | 97.43      | 97.43         | 0.00    | **Undeposited** | N        | ColleenG        | 3/5/2023  |
| <input type="checkbox"/>            | 3/7/2023  | 164870_CC20230307             | 23  | 4000.60    | 4000.60       | 0.00    | **Undeposited** | N        |                 | 3/7/2023  |
| <input checked="" type="checkbox"/> | 3/6/2023  | Posting Z Transactions        | 2   | -353.10    | -353.10       | 0.00    | **Undeposited** | N        | SedonaEFTSer... | 3/7/2023  |
| <input checked="" type="checkbox"/> | 3/6/2023  | R164870_ACH20230306           | 1   | -2349.93   | -2349.93      | 0.00    | **Undeposited** | N        | ColleenG        | 3/6/2023  |
| <input type="checkbox"/>            | 3/6/2023  | 164870_ACH20230306            | 4   | 744.61     | 744.61        | 0.00    | **Undeposited** | N        | LanelM          | 3/6/2023  |
| <input type="checkbox"/>            | 3/5/2023  | 164870_ACH20230305            | 16  | 997.36     | 997.36        | 0.00    | **Undeposited** | N        |                 | 3/5/2023  |
| <input type="checkbox"/>            | 3/4/2023  | 164870_ACH20230304            | 2   | 146.26     | 146.26        | 0.00    | **Undeposited** | N        |                 | 3/4/2023  |
| <input type="checkbox"/>            | 3/3/2023  | 164870_ACH20230303            | 11  | 4911.19    | 4911.19       | 0.00    | **Undeposited** | N        |                 | 3/3/2023  |
| <input checked="" type="checkbox"/> | 3/2/2023  | 164870_ACH20230302            | 18  | 2282.07    | 2282.07       | 0.00    | **Undeposited** | N        |                 | 3/2/2023  |
| <input type="checkbox"/>            | 2/14/2023 | Bank of America               | 3   | 0.00       | 241.78        | -241.78 | **Undeposited** | N        | ColleenG        | 2/14/2023 |
| <input type="checkbox"/>            | 6/1/2022  | Refund #31363                 | 1   | 0.00       | -24.25        | 24.25   | **Undeposited** | N        | ColleenG        | 5/25/2022 |

**Total Entered: 25,811.29**

Enter Payments

View Deposits      Deposit      Edit      New      Close

Batch List for 164870\_ACH20230302

| Check #        | Customer # | Name                                  | Amount | Payment Method | Description        | Trace #                               | Authorization | Status        |
|----------------|------------|---------------------------------------|--------|----------------|--------------------|---------------------------------------|---------------|---------------|
| ACH Processing | 15379      | Turner, Ladonna                       | 34.09  | 311979875 ...  | Cycle Invoice      | 47403821-a5d1-409a-e46d-61c566e935ec  | 46580076      | SETTLED       |
| ACH Processing | 17535      | Miller, William                       | 56.82  | 101100045 ...  | Cycle Invoice      | 5b1b90b8-d794-4f7f-bf5c-e466592453ad  | 46598204      | SETTLED       |
| ACH Processing | 18441      | Harp, Jennie                          | 176.15 | 314074269 ...  | Cycle Invoice      | 0cd1b15a-d38f-44e1-8f3f-095398064485  | 46598211      | SETTLED       |
| ACH Processing | 18888      | Morin, Adriana                        | 45.45  | 111900659 ...  | Cycle Invoice      | d7b3327c-7bd-465e-bf8b-541b88d99319   | 46560226      | SETTLED       |
| ACH Processing | 20407      | Jaine, Erica                          | 51.13  | 111900659 ...  | Cycle Invoice      | d7b621b7-091f-430a-83ff-10fd300c6ad   | 46580095      | SETTLED       |
| ACH Processing | 20916      | My Planet LLC dba One Stop Food Store | 42.22  | 113113392 ...  | Cycle Invoice      | 0a819a85-f285-475a-bd53-d8d5d9d96085  | 46617770      | SETTLED       |
| ACH Processing | 20916      | My Planet LLC dba One Stop Food Store | 40.87  | 113113392 ...  | Cycle Invoice      | 001b374b-e8e3-4457-8f97-bc71da36fff1f | 46580099      | SETTLED       |
| ACH Processing | 21232      | Northam Estates LLC DBA Davis Market  | 40.87  | 113113392 ...  | Cycle Invoice      | 254763f6-e542-4c30-8087-a1a2f406c308  | 46560245      | SETTLED       |
| ACH Processing | 21343      | Clipper, Taylor                       | 45.45  | 111900659 ...  | Cycle Invoice      | e5c99a6f-adbd-489a-aa82-76b1c74b1950  | 46598236      | SETTLED       |
| ACH Processing | 32535      | Woodmark                              | 94.42  | 114000093 ...  | Cycle Invoice      | 47ef7a40-6648-d3d-ad5a-3be78e2f3ea    | 46580111      | SETTLED       |
| ACH Processing | 34652      | Marks, Christopher                    | 44.87  | 314074269 ...  | Cycle Invoice      | f03d2db8-8517-423c-96e5-230b662b6aa3  | 46560261      | SETTLED       |
| ACH Processing | 5861ALPHA  | Lips Store Nederland                  | 44.28  | 111301122 ...  | Cycle Invoice      | 9252b751-ee62-407c-94bd-9706710a3b4c  | 46580134      | SETTLED       |
| ACH Processing | 5862ALPHA  | Lips Store Beaumont                   | 44.28  | 111301122 ...  | Cycle Invoice      | 649c26b3-efb9-40f7-97ce-de118b9547ac  | 46598280      | SETTLED       |
| ACH Processing | 21374      | Garda Art Glass                       | 649.51 | BANK - 7991    | Service Call/parts | fsa07bef-79f8-4787-9d10-65d25a83a6e8  | 46682608      | SETTLED       |
| ACH Processing | 22554      | CJM Properties LLC DBA Mercer Company | 228.05 | BANK - 3337    | Balance of con...  | 49b3fece-6708-4883-ec26-39c2082007a   | 46796809      | SETTLED       |
| ACH Processing | 22554      | CJM Properties LLC DBA Mercer Company | 344.80 | BANK - 9889    | balance of con...  | c2d28da6-2fbc-48a7-bc4a-559d747fbc9c  | 46804234      | SETTLED       |
| ACH Processing | 20588      | Alvarez, Francisco                    | 255.67 | BANK - 7009    | Re-run Invoice...  | 70228f9-ab95-b0ac-b292-41a2c92a783b   | 46823893      | PREVIOUSLY... |
| ACH Processing | 33780      | Danes, Jill                           | 43.14  | 111000614 ...  | Invoice 1249038    | 26a9c482-48b9-4467-b6fe-f5d28c3ff6d3  | 46872382      | SETTLED       |

Check Count 18

Total Amount 2282.07

Settle EFT Export Save Close

Batch List for 164870\_ACH20230303

| Check #        | Customer # | Name                                       | Amount  | Payment Method | Description        | Trace #                              | Authorization | Status  |
|----------------|------------|--------------------------------------------|---------|----------------|--------------------|--------------------------------------|---------------|---------|
| ACH Processing | 20637      | Hernandez, Wilfredo                        | 61.37   | 314074269 ...  | Cycle Invoice      | 41942c21-bb65-46c1-bf90-7ab8b52c1945 | 46956192      | SETTLED |
| ACH Processing | 32488      | West Little York Church                    | 28.02   | 111000614 ...  | Cycle Invoice      | 3ea25f0d-fa2f-4c82-b774-18d65ec5e38a | 46991086      | SETTLED |
| ACH Processing | 35372      | Sojourn Heights Church                     | 78.70   | 113025723 ...  | Cycle Invoice      | 36615604-b513-43c2-9da7-11a97757d794 | 46938211      | SETTLED |
| ACH Processing | 35759      | Minor, Katrina                             | 46.23   | 061101375 ...  | Cycle Invoice      | 8ea91273-3b87-4db3-ae8e-ac8c41327725 | 46991114      | SETTLED |
| ACH Processing | ALPHA4527  | St Cyr, Scott                              | 47.68   | 313187636 ...  | Cycle Invoice      | f10a3dfe-1981-4e7d-ac7f-73a1e126f964 | 46975818      | SETTLED |
| ACH Processing | 36064      | Iglesia Nueva Resurreccion                 | 129.50  | BANK - 3300    | Raul approved...   | 5741cab1-8b0c-4c82-a9e8-39de01159db  | 47078192      | SETTLED |
| ACH Processing | 22932      | Turner, Johnnes                            | 32.48   | BANK - 8064    | Service Call 3/... | 43486f90-c870-4c1c-bc90-bf4a2b24e62  | 47058683      | SETTLED |
| ACH Processing | 33829      | Champion Creek Apartments C/O Champion ... | 1365.54 | BANK - 7713    | Sana approve...    | 955f06f7-9650-4620-b743-6c294aa89e1  | 47040629      | SETTLED |
| ACH Processing | 23549      | School Excess, Inc.                        | 1028.38 | BANK - 9098    | Installation an... | c48b621d-81cd-42c0-8fec-b2218dc70ee  | 47139466      | SETTLED |
| ACH Processing | 23512      | Marvel Communications, Inc.                | 247.62  | BANK - 8280    | INV 1256295        | 91ceeb7f-2bfe-49cc-bf21-1074c225cfb1 | 47119466      | SETTLED |
| ACH Processing | 21595      | Integrity Golf Performance                 | 1845.67 | BANK - 4356    | Security & Ca...   | 17166fb6-30fc-45ee-8fee-c98123d6fb3b | 47157534      | SETTLED |

Check Count 11

Total Amount 4911.19

Settle EFT Export Save Close

Fortress Security LLC. 312273

Transactions

DETAILS DOWNLOADS

Search: [X]

Sort by: Date: Newest to Oldest

| Received:            | 3/8/2023 → 3/9/2023 | Amount                          | Status     | Last 4           | Account Number | More Filters             |                      |  |  |
|----------------------|---------------------|---------------------------------|------------|------------------|----------------|--------------------------|----------------------|--|--|
| Received             | Status              | Customer                        | Order Info | Amount           | Method         | Authorization Info       | Location             |  |  |
| Mar 3, 2023 10:00 AM | Successful Funded   | Champion Creek Apartme... 33820 | 29057      | \$1,205.54 Debit | eCheck...7713  | Auth #42843629 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 3, 2023 10:00 AM | Successful Funded   | 22932                           | 29056      | \$32.48 Debit    | eCheck...8064  | Auth #42658963 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 3, 2023 10:00 AM | Successful Funded   | Iglesia Nueva Roma              | 290842     | \$129.50 Debit   | eCheck...3200  | Auth #42679392 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 3, 2023 6:00 AM  | Successful Funded   | SCOTT ST CVR                    | 280407     | \$47.66 Debit    | eCheck...5794  | Auth #46975818 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 3, 2023 6:00 AM  | Successful Funded   | Katrina Mixer                   | 290351     | \$46.23 Debit    | eCheck...0313  | Auth #46991114 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 3, 2023 6:00 AM  | Successful Funded   | Sojour Heights Char             | 290280     | \$78.70 Debit    | eCheck...4995  | Auth #46939211 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 3, 2023 6:00 AM  | Successful Funded   | 32408                           | 279997     | \$38.02 Debit    | eCheck...1966  | Auth #46951066 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 3, 2023 6:00 AM  | Successful Funded   | 29037                           | 277794     | \$61.37 Debit    | eCheck...9747  | Auth #46955192 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 2, 2023 8:37 PM  | Successful Funded   | Bill Dames                      | 290839     | \$43.14 Debit    | eCheck...2745  | Auth #46812382 RESTAP(L) | Fortress/Omni 164870 |  |  |

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Fortress Security LLC. 312273

Transactions

DETAILS DOWNLOADS

Search: [X]

Sort by: Date: Newest to Oldest

| Received:           | 3/8/2023 → 3/9/2023 | Amount                             | Status     | Last 4         | Account Number | More Filters             |                      |  |  |
|---------------------|---------------------|------------------------------------|------------|----------------|----------------|--------------------------|----------------------|--|--|
| Received            | Status              | Customer                           | Order Info | Amount         | Method         | Authorization Info       | Location             |  |  |
| Mar 2, 2023 6:00 AM | Successful Funded   | 21343                              | 278166     | \$45.45 Debit  | eCheck...8573  | Auth #46598236 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 3, 2023 6:00 AM | Successful Funded   | 21232                              | 278112     | \$48.87 Debit  | eCheck...6045  | Auth #46563045 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 2, 2023 6:00 AM | Successful Funded   | My Planet LLC Dba One Sto... 20916 | 277939     | \$40.87 Debit  | eCheck...7810  | Auth #46583099 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 2, 2023 6:00 AM | Successful Funded   | My Planet LLC Dba One Sto... 20916 | 277938     | \$42.22 Debit  | eCheck...5819  | Auth #46617770 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 2, 2023 6:00 AM | Successful Funded   | 29407                              | 277694     | \$51.13 Debit  | eCheck...9991  | Auth #46583095 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 2, 2023 6:00 AM | Successful Funded   | 18888                              | 277206     | \$45.45 Debit  | eCheck...6703  | Auth #46563226 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 2, 2023 6:00 AM | Successful Funded   | 18441                              | 277060     | \$176.15 Debit | eCheck...7604  | Auth #46593211 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 2, 2023 6:00 AM | Successful Funded   | 17535                              | 276029     | \$56.82 Debit  | eCheck...5826  | Auth #46598204 RESTAP(L) | Fortress/Omni 164870 |  |  |
| Mar 2, 2023 6:00 AM | Successful Funded   | 15379                              | 276029     | \$24.00 Debit  | eCheck...1499  | Auth #46583096 RESTAP(L) | Fortress/Omni 164870 |  |  |

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## Resolution:

Enable Funding Batches in EFT Setup.

Sedona Office Setup (Fortress Security)

File Find Find Next View Tools Help

**Sedona Setup**

| Description                   | Area      |
|-------------------------------|-----------|
| Sedona Modules                | OP        |
| Custom Fields Setup (Vendor)  | AP        |
| Custom Fields Table1 (Vendor) | AP        |
| Custom Fields Table2 (Vendor) | AP        |
| Custom Fields Table3 (Vendor) | AP        |
| GL Account Defaults           | AP        |
| Setup Processing              | AP        |
| Shipping Methods              | AP        |
| Tax Agency                    | AP        |
| Terms                         | AP        |
| Vendor Types                  | AP        |
| Vendors                       | AP        |
| Aging Buckets                 | AR        |
| Alternate Company Addresses   | AR        |
| Banks                         | AR        |
| Check 21 Setup                | AR        |
| Credit Reason                 | AR        |
| EFT Credit Card Types         | AR        |
| <b>EFT Setup</b>              | <b>AR</b> |
| GL Account Defaults           | AR        |
| Invoice Descriptions          | AR        |
| Invoice Groups                | AR        |
| Invoice Items                 | AR        |
| Item Types                    | AR        |
| Late Fee Rules                | AR        |
| Setup Processing              | AR        |
| Statement Rules               | AR        |
| Tax Groups                    | AR        |
| Tax Tables                    | AR        |
| Terms                         | AR        |
| Cancellation Profiles         | CM        |
| Cancellation Tasks            | CM        |
| Chain Accounts                | CM        |
| Collection Statuses           | CM        |
| Custom Fields Setup(Customer) | CM        |
| Custom Fields Setup(Site)     | CM        |

**ACH\EFT Setup**

**EFT Service**  
 Settlement Process runs at 11:30 pm every day  
 Automatically Submit Transactions (Applies to all merchants)  
 Authorize processing of transactions using the live service

**Merchants**

| Merchant Id | Provider | Access Id                    | Secure Key          |
|-------------|----------|------------------------------|---------------------|
| 164870      | Forte    | 64ab4b13db8ac485dc25be1d1... | 1100981b6015dcef... |

**Processor**

Merchant Id: 164870  
 Provider API: Forte  
 Access Id: 64ab4b13db8ac485dc25be1d1a0c9602  
 Secure key: 1100981b6015dcef449878749eba06c  
 Organization ID: 312273

**Enable Funding Batches**  
 Use Test Service  
 Send Branch Code

**Posting**

ACH Payment: EFT - Bank  
 ACH Invoice Message: \*\* Do NOT pay this invoice. It will be credited off electronically with a bank transfer. \*\*

Credit Card Payment: EFT - CC  
 Credit Card Invoice Message: \*\* Do NOT pay this invoice. It will be credited off electronically with your credit card information. \*\*

New Apply

The Funding Batches option causes the Settlement Process that runs each night to automatically sync the batches in Sedona Office to what's in Forte. Without this feature users would need to add additional positive/negative batches to get their daily totals to match Forte, and this will become cumbersome quickly. Funding Batches should be strongly recommended to have the system automatically do this reconciliation for them.