

How to Save a Query in the SedonaOffice Query Builder

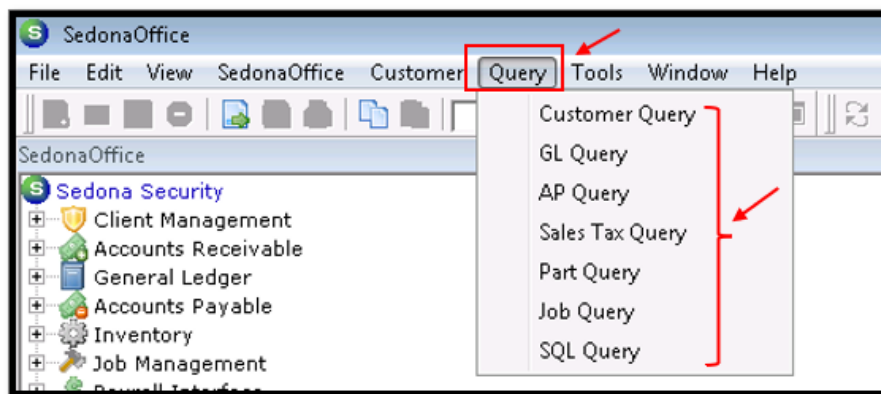
05/31/2024 8:48 am EDT

When creating Queries in the Query Builder you have the option to Save the Query, so you do not have to re-create it every time.

Query Builder

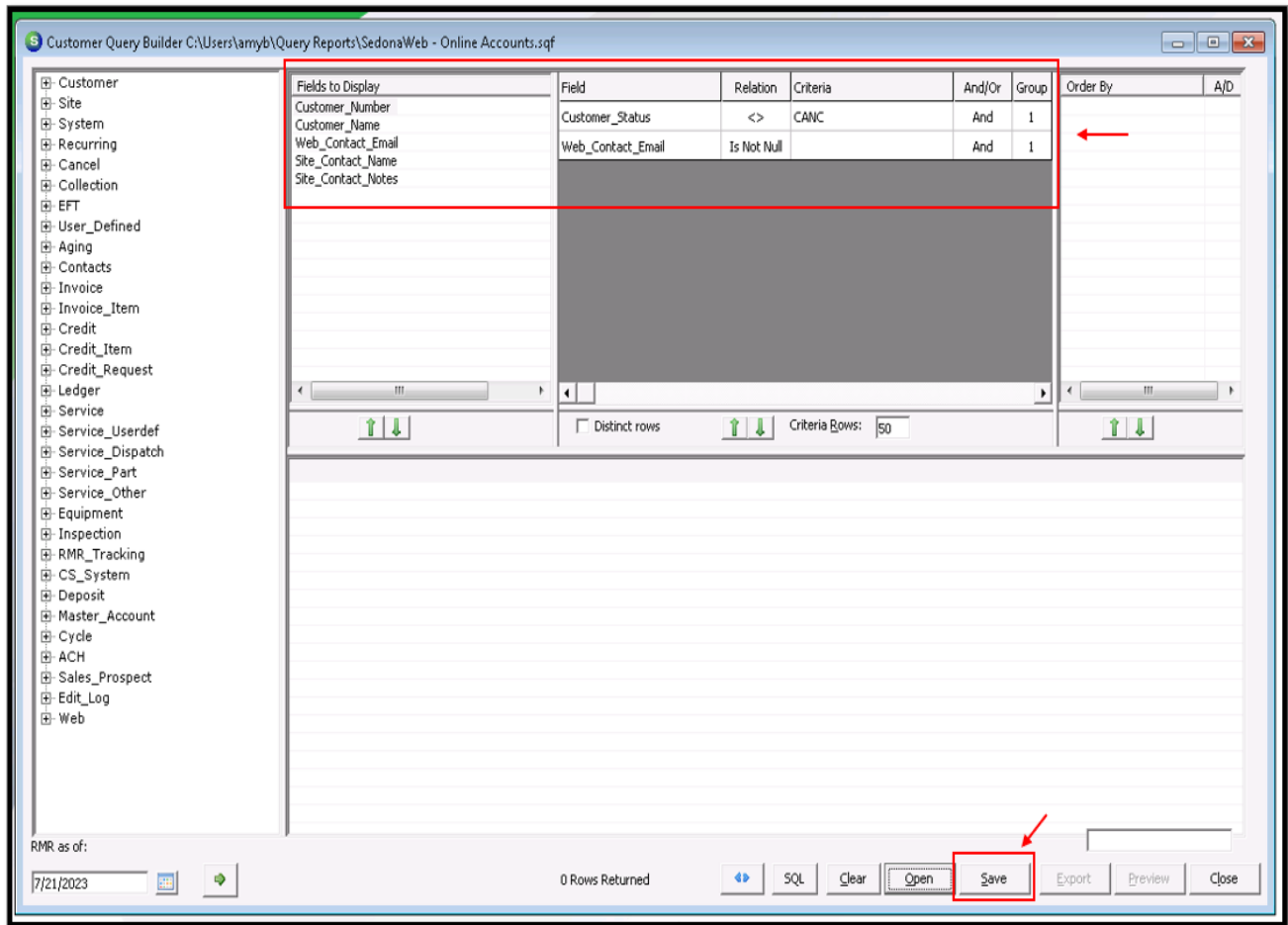
On the Top Toolbar in Sedona Office select “Query”

Select the appropriate Query Module.



Once the Query Builder opens, create your Query.

When you have finished creating your Query select “Save”



Select the location to Save your Query and Save.

