

05/31/2024 8:31 am EDT

Customer Account

Select “Edit”.



Recurring Edit 48977

Site and System

Pineapple Farms
555 PineApple Drive
Daphne, AL 36526

Elizabeth Arrington
2345 Sunny Lane
Daphne, AL 36526

System 2
CCTV

Panel Type

Recurring Setup | Royalties / Commissions | Escalations

Recurring Information

Recurring Item: CCTV Monitoring
Description: CCTV Monitoring
Sub Item Of:
Bill Cycle: Monthly

Renewal:
Rate Increase:
Override %: 0
PO Number: 27138
PO Expires: 1/1/2025
Reference:
Memo:

RMR Amount: \$75.00
Cycle Amount: \$75.00
Next Cycle: March 2023
Recurring Start: 9/1/2022
Recurring End:
Invoice Group: None

Save Close

A message will appear asking if you want to change the next cycle date for this recurring item. Select Yes.

Change Next Cycle

Do you want to change the next cycle date of this recurring item?

Yes No

Now the Drop-down menu will be available, and the Next Cycle Date can be changed.

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Description: CCTV Monitoring
Sub Item Of:
Bill Cycle: Monthly

Renewal:
Rate Increase:
Override %: 0
PO Number: 27138
PO Expires: 1/1/2025
Reference:
Memo:

RMR Amount: \$75.00
Cycle Amount: \$75.00
Next Cycle: 01-Jun-23
Recurring Start: 9/1/20
Recurring End:
Invoice Group: None

01-Jun-23
01-Jul-23
01-Aug-23
01-Sep-23
01-Oct-23
01-Nov-23
01-Dec-23
01-Jan-24

Save Close

Once the Cycle Date has been selected, click Save.

This process will need to be completed for each Recurring Item that needs to have the Next Cycle Date changed.