

Permission to Work in Re-opened Periods in SedonaOffice

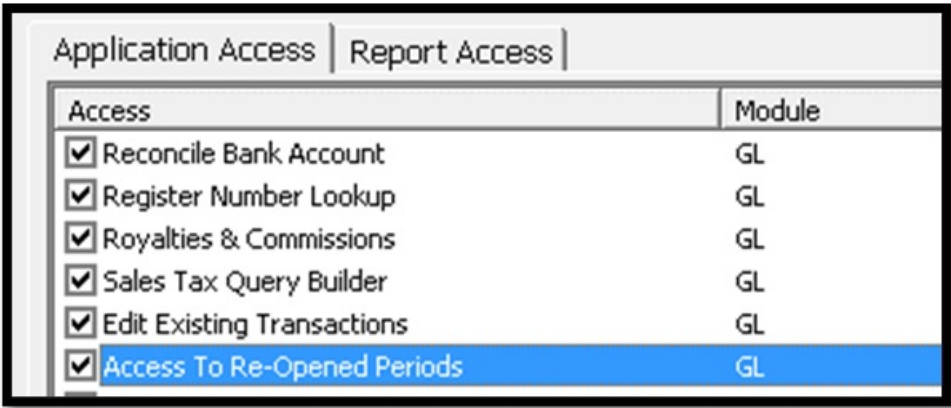
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Description of Issue:

In some situations, users may need access to make changes in Re-Opened Accounting Periods.

Solution:

This is granted in User Groups. Go to SedonaSetup > Find User Groups in the OP area.
Locate any User Groups that may need access to Re-Opened Periods.
Scroll to the GL Modules in Application Access.
Find the Access permission labeled Access to Re-Opened Periods. Mark the selectable box to grant the access.



Application Access Report Access	
Access	Module
☒ Reconcile Bank Account	GL
☒ Register Number Lookup	GL
☒ Royalties & Commissions	GL
☒ Sales Tax Query Builder	GL
☒ Edit Existing Transactions	GL
☒ Access To Re-Opened Periods	GL

Click Apply to save the change. Once the permission is granted, the next time the user logs into SedonaOffice, they will have the access to make changes in Re-Opened Accounting Periods.