

How to Verify a Company Email Address (Domain Name) in AlarmBiller

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- AlarmBiller – Verify company email address (domain name)
- The purpose of verifying the company email address is to be able to receive the reply-to emails from customers directly to your company email.
- Verifying the domain of the company email address.
- From AlarmBiller main screen, click the Setup button at the top.
- Click on Company info:

Customers Invoices Payments RMR Work Orders Proposals Calendar GL Reports Setup Accounting ▾

ABC Company Federal Id: 12-3456789 [Edit Info](#)

Address:
999 North St.
Cleveland, OH 44139
United States

Contact:
Billing Phone: (440) 247-5602 Ext:205
Phone 2: Ext
Service Phone: (440) 555-1212
Sales Phone: (440) 555-1213
Central Station Phone: (440) 487-2358
Reply-To: just_an_email@my_company.com ✕
From Name: ABC Company
Sending Email: mailservice@alarmbiller.com ⓘ

Remit To:
999 North St.
Cleveland, OH 44139
United States

Notes:
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- Follow the instructions provided to complete the process.
- (Email provides such Yahoo, Hotmail, Gmail won't work)
- Click the red 'X' next to the Reply-To email and the instructions will be provided for email validation (below is just an example):

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Email Validation

Update Status Send Verification

Domain	Verified?	DKIM Valid?	SPF Valid?
my_company.com	✘	✘	✘

Instructions

We provide the ability to make emails sent by us look like they're being sent by you instead. However, in order to do this, we need you to configure some things on your end. It's important to note that **this will not work for third-party email services (e.g., Gmail, Yahoo, Hotmail, etc.)**.

- You must verify that you own the domain. If you click the Send Verification button, it will send an email to the specified address at that domain. Please forward that email to us (alarmbiller_support@boldgroup.com). It will assure our mail service that you have an email on that domain.
- You must add a DKIM entry to your DNS. To do that, please add a new TXT record with the name `mandrill._domainkey.my_company.com` to your DNS. Set its value to the following:


```
v=DKIM1; k=rsa;
p=MIGfMA0GCSqGSIb3DQEBAQUAA4GNADCBiQKBgQCrLHiExVd55zd/IQ/J/mRwSRMAocV/hMB3jXwaHH36d9NaVynQFYV8Nawi69c1veUtrzGt7yAioXqLj7Z
```
- You must add a SPF entry to your DNS. To do that, create a new TXT record with the following value:


```
v=spf1 include:spf.mandrillapp.com ?all
```

If you already have a SPF record, simply add the `include:...` statement before the last `?all, -all, +all, or ~all`.

If you need more help, you can refer to [this article](#), or you can contact support by emailing alarmbiller_support@boldgroup.com or by calling .

- The settings below are for the actual URL domain (company's website, where the email address to be verified is tied to).
- First, you will need to add a DKIM entry to your DNS. The text is provided for you to copy and paste.
- Next, you will need to add an SPF entry to your DNS, with the text also provided here.
- After you do this, click the 'send verification' button in the upper right so that we can verify and complete this process from our end.

Note: If you do not know how to add entries to your DNS, this is something you will have to ask your IT department or get support from your email provider.