

Sedona Office Server Re-Installation Guide

Sedona System Requirements

Basic Workstation:

- Intel or AMD CPU (Multi-Core) 2.0 GHz+ (example: Intel® Core™ i5-4430 Processor)
- Windows 8, Windows 8.1 or Windows 10,
- 4 Gig of Ram
- Hard Drive 60Gb+ (minimum of 250megs free)
- Monitor capable of 1024 by 768 resolution
- 10/100/1000Mbs Network Card (TCP/IP)

Basic Server (Up to 20 Workstations*)

- Intel or AMD Server Class CPU (Multi-Core) 2.0 GHz+ (example: Intel® Xeon® Processor E5-4603)
- Microsoft Windows 2012, 2012 R2 or 2016 Server Standard x64
- SQL 2012, 2014, 2016 or 2019 Standard x64
- 8+ Gigs of Ram
- Raid 1 (or better) Hard Drive for Operating System (+120GB)
- Raid 1 (or better) Hard Drive for Databases (+160GB)
- 10/100/1000Mbs Network Card (TCP/IP)

Advanced Server (21 to 50 Workstations*):

- Intel or AMD Server Class CPU (Multi-Core) 2.4 GHz+ (example: Intel® Xeon® Processor E5-4640)
- Microsoft Windows 2012, 2012 R2 or 2016 Server Standard x64
- SQL 2012, 2014, 2016 or 2019 Standard x64
- 16+ Gigs of Ram
- Raid 1 (or better) Hard Drive for Operating System (+120GB)
- Raid 5 (or better) Hard Drive for Databases (+300GB)
- 10/100/1000Mbs Network Card (TCP/IP)

Enterprise Server (51 to 100+ Workstations **):

- Dual Intel or AMD Server Class CPUs (Multi-Core) 3.0 GHz+ (example: Intel® Xeon®

Processor E5-1680 v3)

- Microsoft Windows 2012, 2012 R2 or 2016 Server Standard x64
- SQL 2012, 2014, 2016 or 2019 Standard x64
- 24+ Gigs of Ram
- Raid 1 (or better) Hard Drive for Operating System (+120GB)
- Raid 5 (or better) Hard Drive for Database (+300GB)
- 10/100/1000Mbs Network Card (TCP/IP)

Sedona PreRequisites

Before starting the Sedona Server installation, please verify all of the following are in place. All exceptions to this will need to be recorded in the CRM for the project.

All Sedona Files can be downloaded from <http://files.sedonaoffice.com/>

- All Windows Updates Completed and the server restarted
- Installer files are copied to the machine
 - SOClient5.6.8 Installer
 - SOServer5.7.0.0.Rev2 Installer
 - SedonaOffice_Update_57099_Rev_1 Installer
 - SedonaOffice_Update_61025_Rev_1 Installer
 - SedonaOffice_Update_61027_Rev_2 Installer
 - SedonaOffice_Update_61033_Rev_1 Installer
 - SQL Installation Media
- Verify Hard Drive Space is sized according to the SCD sent to the customer
- Verify with customer that server will **NOT** be renamed post-installation
- Verify the server(s) have a **Static IP** address and not DHCP
- Verify that all **ICMPv4 traffic** is allowed on all firewalls
- Verify that all machines can communicate across the network by **Name** and **IP**.
- Verify that Installation User has **Full Administration Rights** to computer(s).
- Verify that all transferred/downloaded files have **NO** NTFS permissions errors or blocks.

Install Necessary Roles and Features

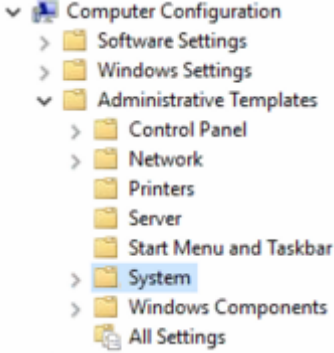
Add Roles and Features

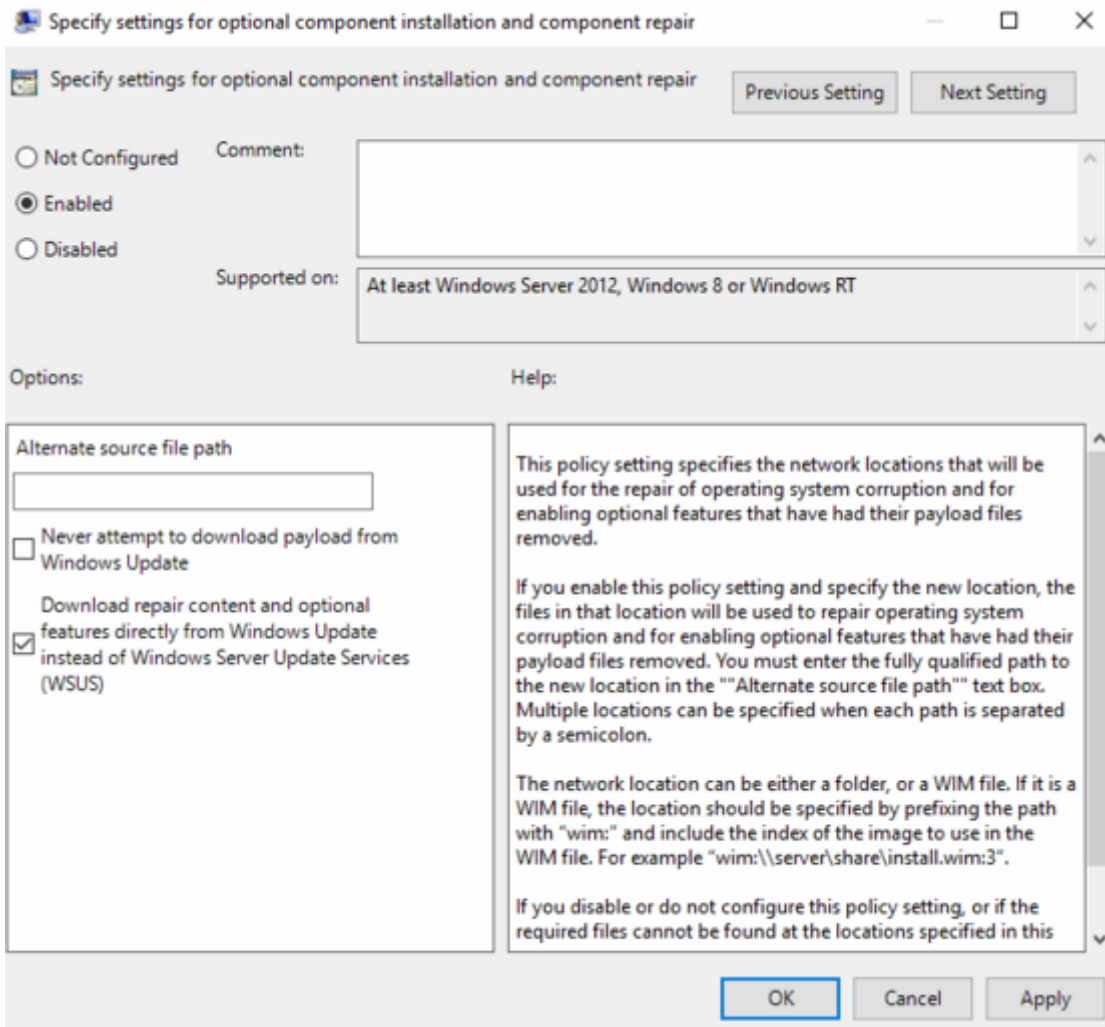
1. Open **Server manager**
2. Click **Manage** then select **Add Roles and Features**. Alternatively, select **Add Roles and Features** from the Welcome Tile.
3. Select Role-Based or Feature-Based Installation
4. Select the intended Server that needs features installed, then click **Next**.
5. Select Next on the Roles Page.
6. At the Features Page expand **.Net Framework 3.5 Features** and check the box for **.Net Framework 3.5**

7. Select **Next**, confirm the details of the installation then select **Install**.

NOTE: If you are prompted for an alternate source path at the Confirm Installations page, follow the instructions below.

.NET 3.5 Source File Fix

1. Run **gpedit.msc**
2. Expand **Computer Configuration → Administrative Templates**
3. Select **System**

 - Computer Configuration
 - Software Settings
 - Windows Settings
 - Administrative Templates
 - Control Panel
 - Network
 - Printers
 - Server
 - Start Menu and Taskbar
 - System
 - Windows Components
 - All Settings
4. Right-click the setting **Specify settings for optional component installation and component repair** and select **Edit**.
5. Set to **Enabled**.
6. Check the box that says **Download repair content and optional features directly from Windows Update instead of Windows Server Update Services (WSUS)** then select **OK**



7. Close the **gpedit** application.
8. Launch a **command prompt** as **administrator**
9. Type in and run the following command
DISM /enable-feature /featurename:NetFx3 /online /all
10. Return to the **Add Roles and Features** application and re-install any necessary roles or features.

SQL Installation

SQL installs are typically done by the customer, the following steps are here in the event you need to conduct the install.

Planning/Prepping the Install

Before starting the install of SQL please outline the following in your own notes. Verify that the customer is aware of these if needed.

- Note the local or domain users that will be used for the SQL Windows Administration accounts.
- Verify the drives the installation will include. It is highly recommended we have:
 - 1 OS drive
 - 1 SQL drive
- Determine where the SQL Installation Media is stored and keep a backup on hand for possible future emergency installs.
 - **NOTE:** This step is required for UL. All installation media will need to be on hand for any emergency events requiring re-installation.
- Verify Windows Updates have been completed.

Installing the SQL Server Instance

The following steps outline the standard installation steps for the SQL server instance

1. Start the **SQL Server Installation Center**, extracting files as necessary.
2. Under the Installation Tab select **New SQL Server stand-alone installation or add features to an existing installation.**
3. Leave **Use Microsoft Update to check for updates** box **unchecked**, select **Next.**
4. An error message may appear saying SQL Server setup could not search for updates, select **Next** to proceed.
5. The Product Key page will be where the product key can be entered if not already present. If applicable, enter the product key, then select **Next.** (Express does not require a key)
6. **Accept** the License Terms, leaving the **CEIP unchecked** unless specified by the customer, select **Next.**
7. On the feature selection page, select **ALL Features** minus the following:
 - SQL 2016 PolyBase (if applicable)
 - Microsoft R Open (if applicable)
 - Python
 - Java
8. Change the **Instance Root, Shared Feature, and Shared feature (x86)** directors to match the **SQL Data drive** desired and/or specified, then select **Next.**

Instance root directory: E:\Program Files\Microsoft SQL Server\ ...

Shared feature directory: E:\Program Files\Microsoft SQL Server\ ...

Shared feature directory (x86): E:\Program Files (x86)\Microsoft SQL Server\ ...

< Back Next > Cancel

9. On the Instance Configuration screen, leave the instance as **Default Instance**

- (MSSQLSERVER), select **Next**.
10. From the Server Configuration page, set the **SQL Server Agent** to **Automatic startup**.
 11. Select the **Collation** tab and verify the Database Engine is set to **SQL_Latin1_General_CP1_CI_AS**, select **Next**.
 12. From the Database Engine Configuration screen, set the **Authentication Mode** to **Mixed Mode**
 13. Enter in a **strong password** for the **SA Account** and record it in the **CRM** under the label **SA**.
 14. For the Specify SQL Server administrators, select **Add Current User**
 15. Select **Add...** type **in any other account that needs access to SQL** then select **Check Names**, then select **OK** to confirm.
 - When adding the user account it may bring a window that says Name Not Found. If it appears to change the location from the Entire Directory to the machine SQL is being installed on.
 16. Select the **Data Directories** tab and make sure all directories are set to the intended drive for SQL, select **Next**.
 17. Repeat **steps 14-16** for **Analysis Services**, select **Next**.
 18. Verify the **Install and Configure** option is **selected** for Reporting Services, click **Next**.
 19. At the Distributed Replay Controller Screen, select **Add Current User...** then **Add...** user **MSSQL** as completed previously.
 20. There will be a final verification window, review the options selected and select **Install** to complete the Instance installation.
 21. Verify that all features successfully installed at the installation complete screen.
 22. If necessary, repeat these steps on all additional Database Servers.

Install SQL Server Management Tools

Now that the SQL instance has been installed, it is necessary to install the SQL management tools for the SQL version that was installed. Install the tools using the installer that was already copied to the machine.

If the installation files for the SSMS were not already downloaded to the machine, follow these instructions.

1. Open the **SQL Server Installation Center** if not already open.
2. From the **Installation Tab**, select **Install SQL Server Management Tools**
3. A website will open presenting links to **Download SSMS**
4. Download the latest **SSMS General Availability** version to the desktop
5. Once downloaded run the **SSMS setup utility**.
6. Select **Install** to begin.
7. Once the install is complete, a **restart** of the server is required.
8. If necessary, repeat these steps on all additional Database Servers.

Final Configuration

1. Open **SQL Server Configuration Manager** (Start → Microsoft SQL Server 2016 → SQL Server 2016 Configuration Manager)
 - This must be opened in the same version the instance install was.
2. Log in with the **SA account** using the credentials you made earlier.
3. From the SQL Server Configuration Manager, expand **SQL Server Network Configuration** and select **Protocols** for **MSSQLSERVER**
4. Right-click on the **Named Pipes** protocol and select **Properties**.
5. Set **Enabled** to **Yes**, then select **OK**.
6. Right-click on the **TCP/IP** protocol and select **properties**.
7. Verify **Enabled** is set to **Yes**.
8. Verify **Named Pipes** and **TCP/IP** are **Enabled**.
9. Select the **IP Addresses Tab**, verify all IP Entries are **Active, Enabled**, and have **TCP Port** set to **1433**.
10. Scroll down to **IPAll**, verify **TCP Dynamic Ports** is **empty**, and that the **TCP Port** is set to **1433**.
11. Select **OK** when complete.
12. Select **SQL Server Services** in the navigation pane, **Restart** all active SQL Services then close the application.
13. Open **SQL Server Management Studio** (Start → Microsoft SQL Server Tools → Microsoft SQL Server Management Studio)
14. Log in with the **SA account** using the credentials you made earlier.
15. Right-click the **root server node** and select **Properties**.
16. Select the **Memory tab**,
17. **(Optional)** Specify the **Maximum server memory** (in MB) to be 60% of the total installed memory of the server itself.
18. Select the **Connections tab** and verify the **Allow remote connections to this server** checkbox is **checked**.
19. Select **OK** to apply all changes.
20. Close the application.

Installing Sedona

Installing Sedona Server

- Create a new folder on the C: drive named "SedonaOfficeImageV40000", or whatever the customer wants, and share it with everyone. This will be used to update the clients over the network.
- Navigate to the Sedona Install Files Directory
- Right-click the "SOserver5.7.0.0.Rev2 installer" and click Run As Admin.
- Click Yes on the UAC prompt

- The installer is now running in the background and will pop up with an install screen after a few minutes

Task Manager		
File Options View		
Processes Performance Users Details Services		
Name	21% CPU	23% Memory
> Microsoft.SqlServer.Integration...	0%	31.6 MB
> Microsoft® Volume Shadow Co...	0%	1.2 MB
> MsDtsSrvr	0%	10.1 MB
RDP Clipboard Monitor	0%	1.9 MB
Runtime Broker	0%	4.4 MB
Search	0%	7.8 MB
Setup Application (32 bit)	0%	1.5 MB

- When the installer UI opens you should see the following prompt about the C/C++ 2012 Update, click OK.
- You will now see a prompt about the C++ 2008 runtime, click OK. Click Next on the C++ 2008 installer, accept the terms and click install, click finish.
- You should now see the prompt about the C++ 2010 runtime files, click OK. Accept the terms and click install and then finish.
- The SedonaOfficeServer Setup should now be open

S SedonaOffice Server Setup ×

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SQL Version Problem Detected

Setup had determined that the installed version of SQL Server may not be compatible with SedonaOffice.

Detected: SQL Server 15.0.2000.5 - RTM - Developer Edition (64-bit)

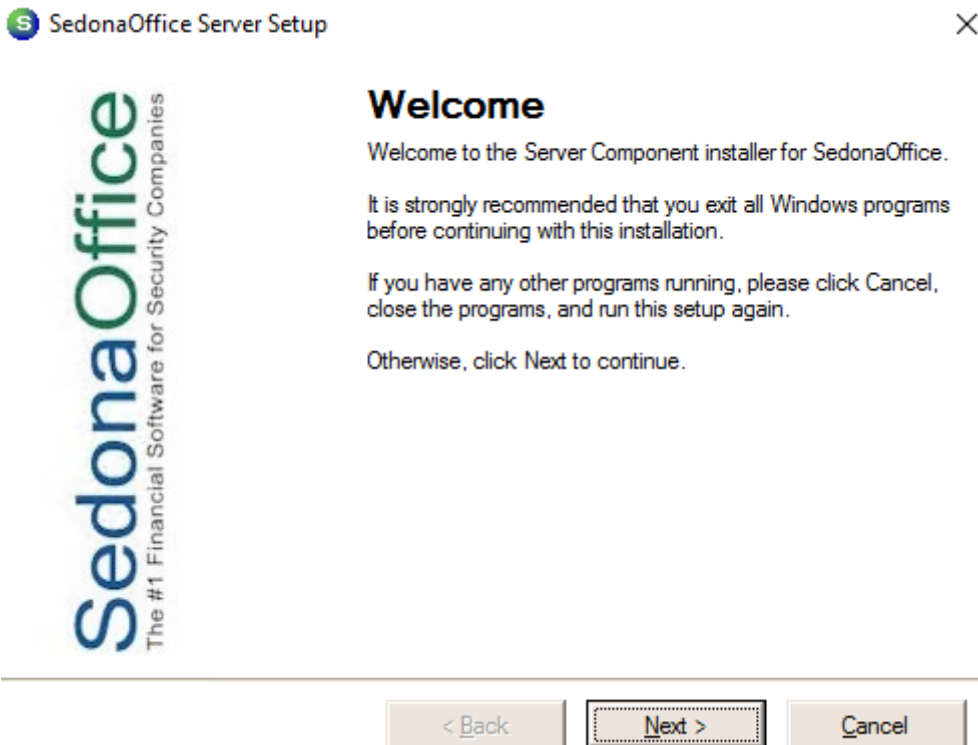
SedonaOffice minimum requirements are:

SQL Server 2008 R2 (or greater) Standard Edition

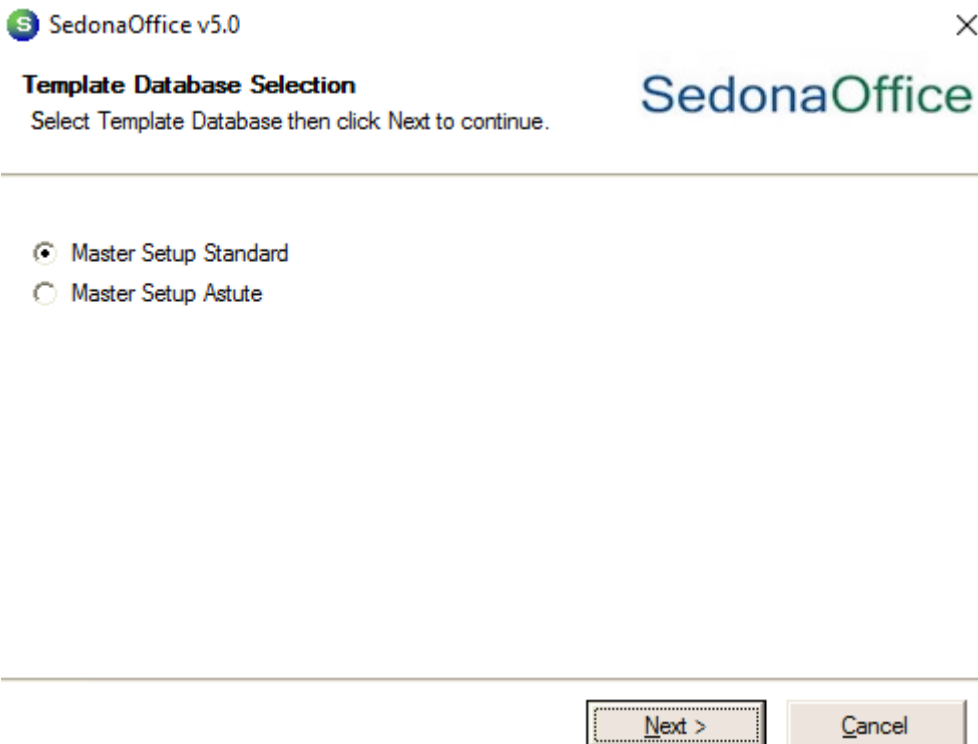
Please contact Microsoft for the appropriate updates:

< Back **Next >** Cancel

- Click Next and you should see the Welcome Screen



- Click Next to See the Template Database Selection screen



- Click Master Setup Standard and then click Next to see the SedonaOffice Server Defaults screen.

SedonaOffice Server Defaults

SedonaOffice

Altering these settings may cause SedonaOffice to operate erratically.

SQL Server Type:

Unknown

SQL Server Version:

Unknown

SQL Server Name:

IMPL-SEDONA2

Company Name

Impl_Sedona

Default Database Folder:

C:\Program Files\Microsoft SQL Server\MSSQL15.MSSQLSERVER\MSSQL\DATA\



Default Document Imaging Folder:

C:\Program Files\Microsoft SQL Server\MSSQL15.MSSQLSERVER\MSSQL\DATA\



< Back

Next >

Cancel

- Change the company name to the customer's chosen name and click Next.
- Once the install is complete you will be greeted by a License screen

S Sedona License Activation

License

Unique Program Id

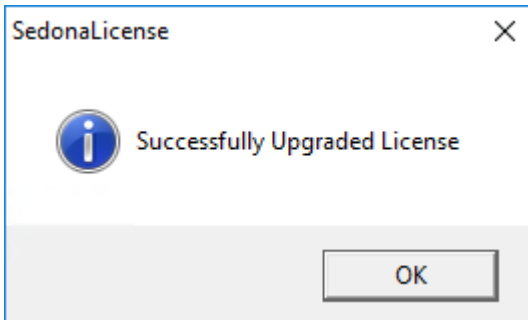
0015-5D8D-6A04-0000

Please enter your new license:

OK

Cancel

- Contact Sedona for a license key, they will require the Unique Program Id to generate your license key. Once the Key is Generated you need to type it into the new license field and click OK. You should see the following message:

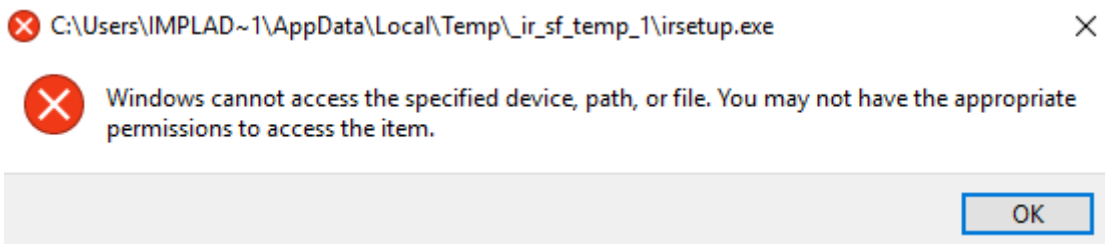


- Click OK to finish the server install.

Installing Sedona Client

- Navigate to the Sedona Install Files Directory
- Right-click the "SOClient5.6.8" and click Run As Admin.
- Click Yes on the UAC prompt
- The installer is now running in the background and will pop up with an install screen after a few minutes

If you get the following error click OK and exit the "Setup Application" from the task manager and relaunch the "SOClient5.6.8" installer.



- You should see the Welcome screen when the installation window pops up.



Welcome

Welcome to the installer for the SedonaOffice Client 5.6.1.

It is strongly recommended that you exit all Windows programs before continuing with this installation.

If you have any other programs running, please click Cancel, close the programs, and run this setup again.

Otherwise, click Next to continue.

< Back

Next >

Cancel

- Click Next

License Agreement

Please read the following license agreement carefully.

The SedonaOffice logo, consisting of the word "SedonaOffice" in a blue, sans-serif font.

PLEASE READ THE FOLLOWING END USER LICENSE AGREEMENT (THE "EULA") CAREFULLY BEFORE INSTALLING, ACCESSING, OR OTHERWISE USING THE SOFTWARE OR SERVICES. YOU MAY NOT USE THE SOFTWARE UNTIL YOU ACCEPT THE TERMS OF THIS EULA. YOU AGREE TO BE BOUND BY TERMS OF THIS EULA BY YOUR INSTALLING OR OTHERWISE USING THE SOFTWARE, OR ACCESSING OR USING THE SERVICES. PLEASE MAINTAIN A COPY OF THIS EULA FOR YOUR RECORDS.

SOFTWARE LICENSE AGREEMENT ("EULA")

This software license agreement (the "Agreement") is by and between Perennial Software, Inc. ("Perennial"), and/or its authorized agent, and the person or entity ("Customer") identified

- I agree to the terms of this license agreement
- I do not agree to the terms of this license agreement

< Back

Next >

Cancel

- Agree to the terms and click next
- Type the Customer Name and Company and click next

User Information



Enter your user information and click Next to continue.

Name:

BoldTech

Company:

BoldGroup

< Back

Next >

Cancel

- You should now see the Installation Folder screen, change the installation path if needed and click Next.

Installation Folder



Where would you like the SedonaOffice Client to be installed?

SedonaOffice will be installed in the folder listed below. To select a different location, either type in a new path, or click Change to browse for an existing folder.

Install SedonaOffice Client to:

C:\Program Files (x86)\Perennial Software\Sedona Office

Change...

Space required: 328.5 MB

Space available on selected drive: 100.47 GB

< Back

Next >

Cancel

- You should now see the Shortcut Folder screen, click Next.

Shortcut Folder

SedonaOffice

Where would you like the shortcuts to be installed?

The shortcut icons will be created in the folder indicated below. If you don't want to use the default folder, you can either type a new name, or select an existing folder from the list.

Shortcut Folder:

- Install shortcuts for current user only
- Make shortcuts available to all users

- You should now see the Ready To Install screen, click Next

Ready to Install

SedonaOffice

You are now ready to install SedonaOffice Client 5.6.1

The installer now has enough information to install SedonaOffice Client on your computer.

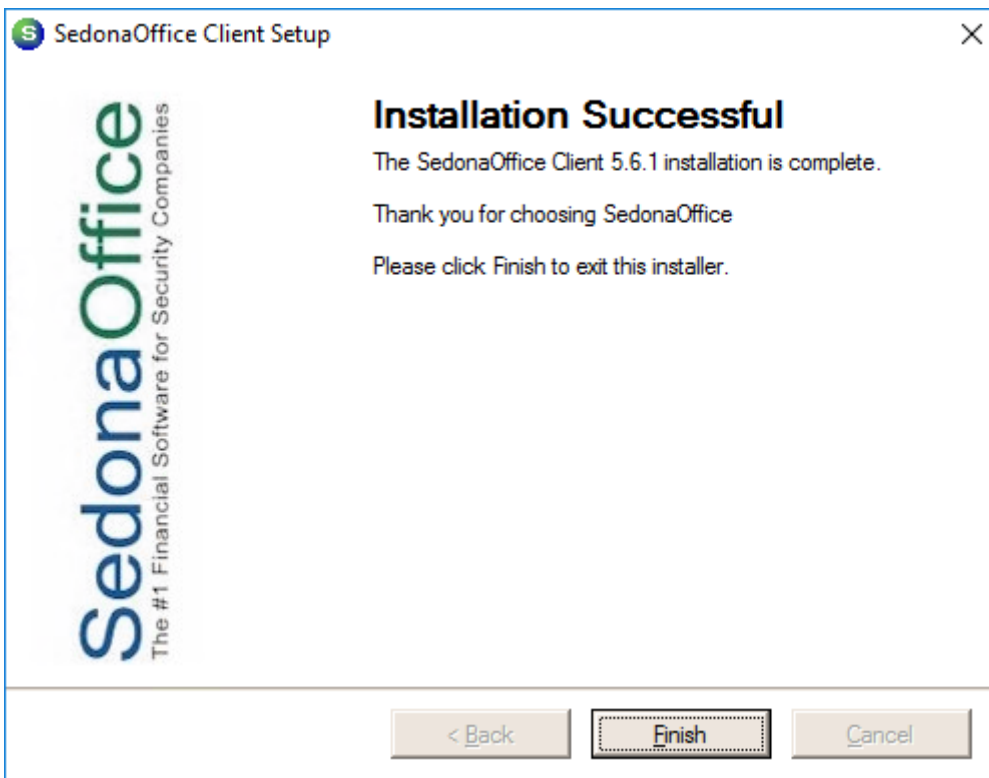
The following settings will be used:

Install folder: C:\Program Files (x86)\Perennial Software\Sedona Office

Shortcut folder: SedonaOffice

Please click Next to proceed with the installation.

- When the install has finished click Finish



Updating Sedona Office

You will want to match the version of the new server to the version of the production server. When updating to 6.1.X versions you can install the update in a nonsequential order. Example 5.7.0.99 to 6.1.0.33 skipping every 6.1.X update in between.

Updating Sedona Server/Client to 5.7.0.99

- Navigate to the Sedona Install Files Directory
- Right-click the "SedonaOffice_Update_57099_Rev_1" and click Run As Admin.
- Click Yes on the UAC prompt
- The installer is now running in the background and will pop up with an install screen after a few minutes
- Agree to the License Agreement Terms and select Next

License Agreement



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PLEASE READ THE FOLLOWING END USER LICENSE AGREEMENT (THE "EULA") CAREFULLY BEFORE INSTALLING, ACCESSING, OR OTHERWISE USING THE SOFTWARE OR SERVICES. YOU MAY NOT USE THE SOFTWARE UNTIL YOU ACCEPT THE TERMS OF THIS EULA. YOU AGREE TO BE BOUND BY TERMS OF THIS EULA BY YOUR INSTALLING OR OTHERWISE USING THE SOFTWARE, OR ACCESSING OR USING THE SERVICES. PLEASE MAINTAIN A COPY OF THIS EULA FOR YOUR RECORDS.

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I agree to the terms of this license agreement.


I do not agree to the terms of this license agreement

< Back Next > Cancel

- Click Update Sedona Database and you should get an Account Verification Failed Prompt, you would now contact Sedona to obtain a Day Code.

S SedonaOffice Update v5.7.0.99

Account Verification Failed ✕

 Could not verify your Account
Contact Perennial Software for code to continue update

OK Cancel

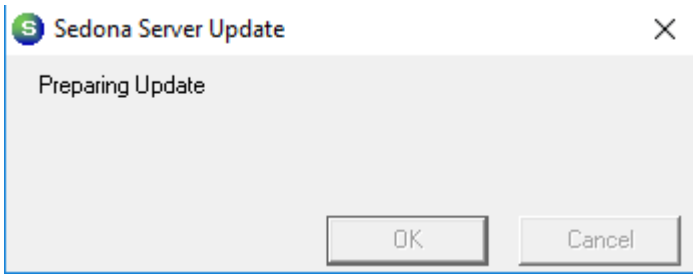
Update Sedona Database <- Click here to begin database update. (REQUIRED)

Update clients via local network <- Create or maintain a local update folder for workstations (Optional)

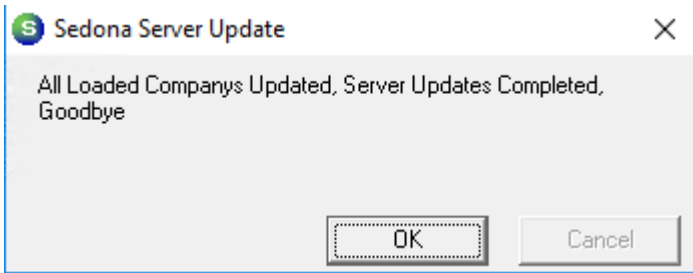
When the server upgrade process has completed, press "Next"

Next > Cancel

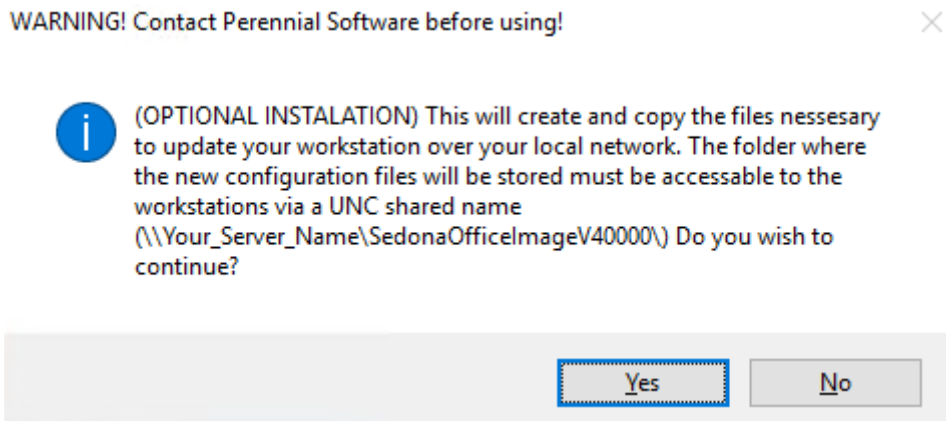
- Enter the Day Code Sedona provided to you and click OK
- You should now see a Sedona Office Server prompt informing you all users must be logged out. Click OK and then click OK to the message stating all users have exited.



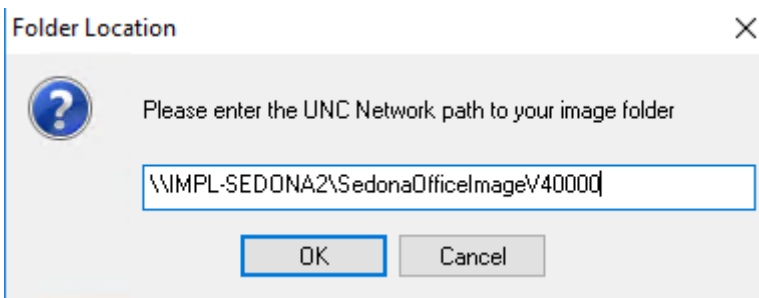
- After the Database update is complete click OK on the prompt



- Now click Update clients via local network.



- Click Yes on the prompt and type in the UNC share path you made earlier and click OK



- This will copy the update files into the shared folder for future use

Copying

From: C:\...\SedonaOffice_Update_57099_Rev_1.exe
To: \\MPL-SEDONA2\...\SedonaOffice_Update_57099_Rev_1.exe

- Click Yes on the Beta Program to get the updates as they are Beta released.
- Click Next to start the client update

S SedonaOffice Update v5.7.0.99



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The Sedona/SQL Server was found on this computer and the database requires updating.

You **MUST** update the database before you can update the workstations

Note: The database update process can take some time and requires that all users be logged out of Sedona. Please plan accordingly.

Update Sedona
Database

<- Click here to begin database update.
(REQUIRED)

Image Update
Completed

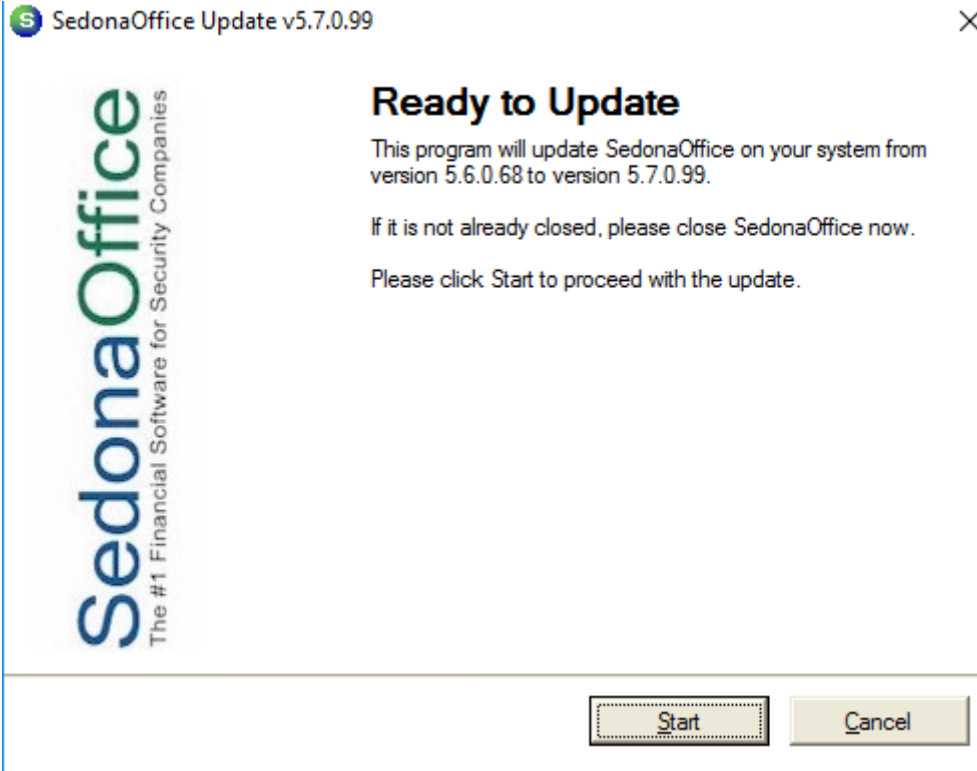
<- Create or maintain a local update folder
for workstations (Optional)

When the server upgrade process has completed, press "Next"

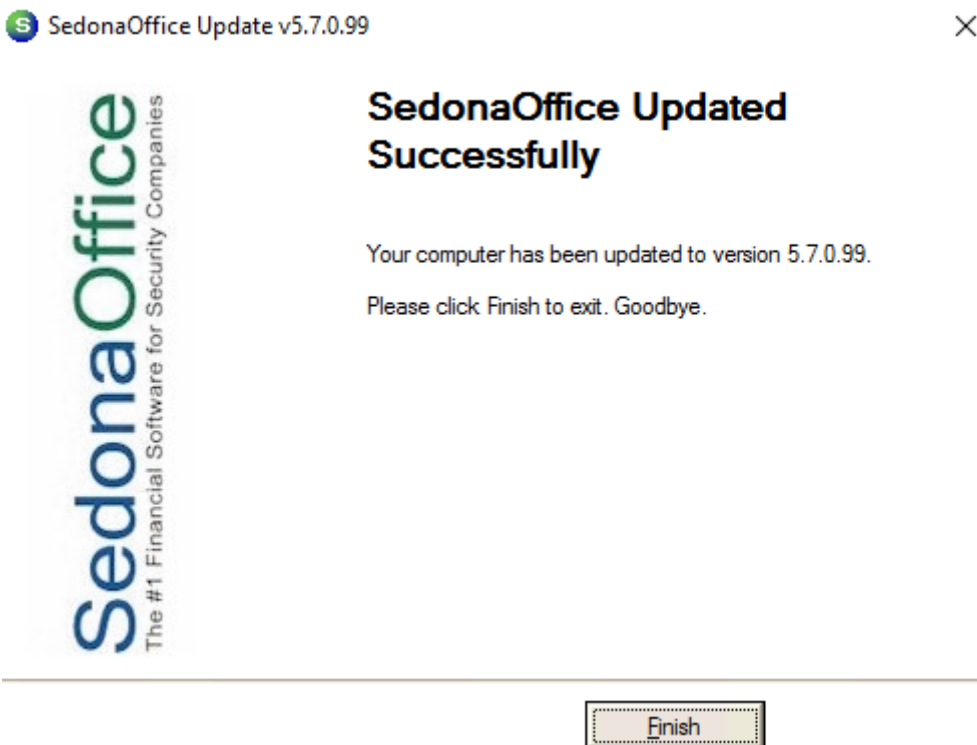
Next

Cancel

- Click start to begin the update



- Click Finish when the update is complete.

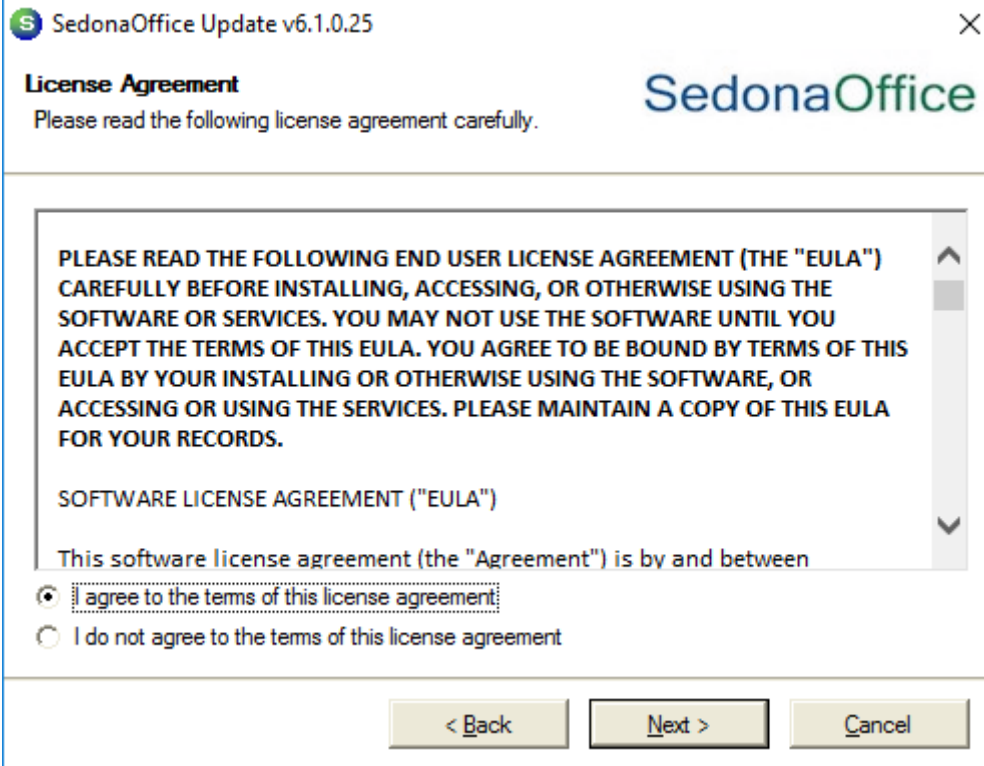


Updating Sedona Server/Client from 5.7.0.99 to 6.1.0.25

- Navigate to the Sedona Install Files Directory
- Right-click the "SedonaOffice_Update_61025_Rev_1" and click Run As Admin.
- Click Yes on the UAC prompt
- The installer is now running in the background and will pop up with an install screen after a

few minutes

- Agree to the License Agreement Terms and select Next



S SedonaOffice Update v6.1.0.25

License Agreement SedonaOffice

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SOFTWARE LICENSE AGREEMENT ("EULA")

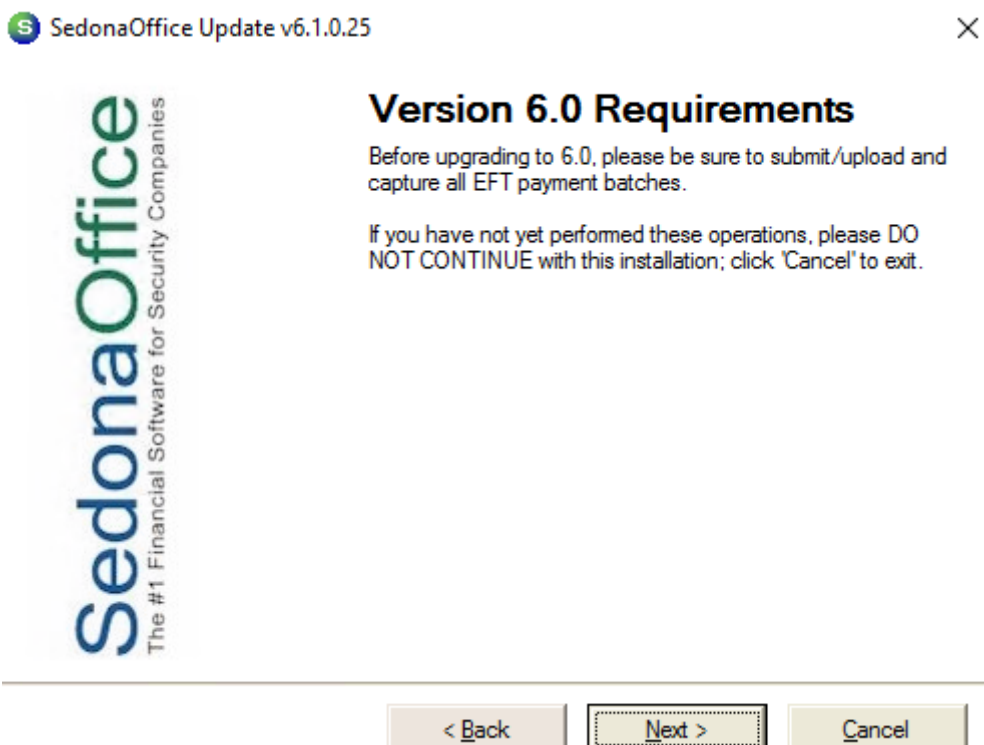
This software license agreement (the "Agreement") is by and between

I agree to the terms of this license agreement

I do not agree to the terms of this license agreement

< Back Next > Cancel

- Click Next on the Version 6.0 Requirements screen.



S SedonaOffice Update v6.1.0.25

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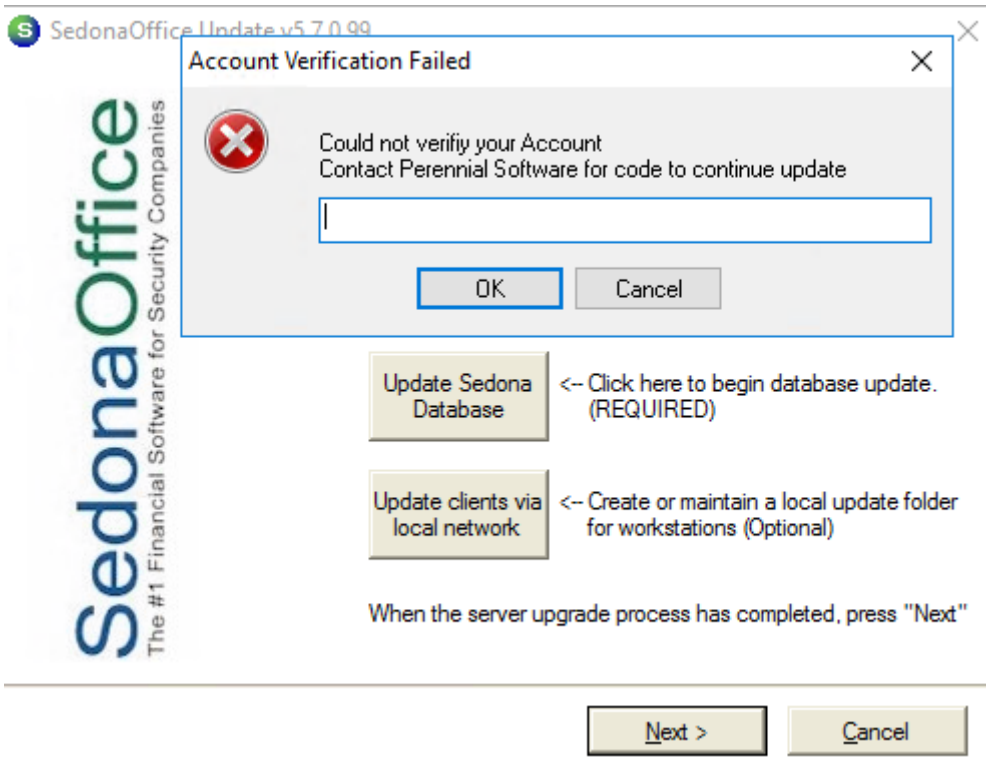
Version 6.0 Requirements

Before upgrading to 6.0, please be sure to submit/upload and capture all EFT payment batches.

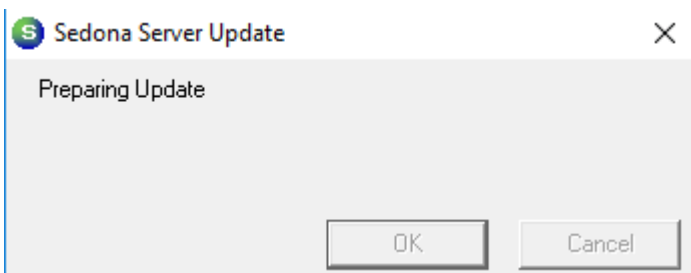
If you have not yet performed these operations, please DO NOT CONTINUE with this installation; click 'Cancel' to exit.

< Back Next > Cancel

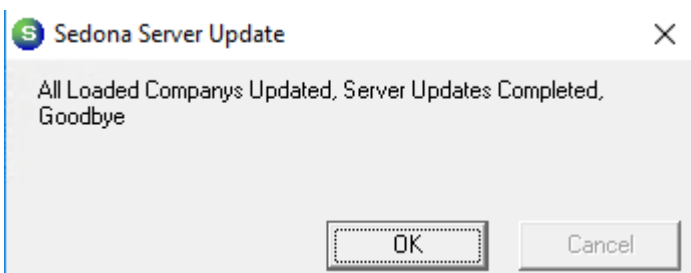
- Click Update Sedona Database and you should get an Account Verification Failed Prompt, you would now contact Sedona to obtain a Day Code.



- Enter the Day Code Sedona provided to you and click OK
- You should now see a Sedona Office Server prompt informing you all users must be logged out. Click OK and then click OK to the message stating all users have exited.



- After the Database update is complete click OK on the prompt



- Now click Update clients via local network.

WARNING! Contact Perennial Software before using!



(OPTIONAL INSTALATION) This will create and copy the files necessary to update your workstation over your local network. The folder where the new configuration files will be stored must be accessible to the workstations via a UNC shared name (\\Your_Server_Name\SedonaOfficelImageV40000\). Do you wish to continue?

Yes

No

- Click Yes on the prompt and type in the UNC share path you made earlier and click OK

Folder Location



Please enter the UNC Network path to your image folder

\\MPL-SEDONA2\SedonaOfficelImageV40000\

OK

Cancel

- This will copy the update files into the shared folder for future use

Copying

From: C:\...\SedonaOffice_Update_57099_Rev_1.exe

To: \\MPL-SEDONA2\...\SedonaOffice_Update_57099_Rev_1.exe



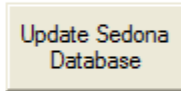
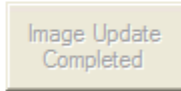
- Click Yes on the Beta Program to get the updates as they are Beta released.
- Click Next to start the client update



The Sedona/SQL Server was found on this computer and the database requires updating.

You **MUST** update the database before you can update the workstations

Note: The database update process can take some time and requires that all users be logged out of Sedona. Please plan accordingly.

	<- Click here to begin database update. (REQUIRED)
	<- Create or maintain a local update folder for workstations (Optional)

When the server upgrade process has completed, press "Next"

- Click start to begin the update



Ready to Update

This program will update SedonaOffice on your system from version 5.7.0.99 to version 6.1.0.25.

If it is not already closed, please close SedonaOffice now.

Please click Start to proceed with the update.

- Click Finish when the update is complete.

SedonaOffice
The #1 Financial Software for Security Companies

SedonaOffice Updated Successfully

Your computer has been updated to version 6.1.0.25.

Please click Finish to exit. Goodbye.

Finish

Updating Sedona Server/Client from 6.1.0.25 to 6.1.0.27

- Navigate to the Sedona Install Files Directory
- Right-click the "SedonaOffice_Update_61027_Rev_2" and click Run As Admin.
- Click Yes on the UAC prompt
- The installer is now running in the background and will pop up with an install screen after a few minutes
- Agree to the License Agreement Terms and select Next

License Agreement

Please read the following license agreement carefully.



PLEASE READ THE FOLLOWING END USER LICENSE AGREEMENT (THE "EULA") CAREFULLY BEFORE INSTALLING, ACCESSING, OR OTHERWISE USING THE SOFTWARE OR SERVICES. YOU MAY NOT USE THE SOFTWARE UNTIL YOU ACCEPT THE TERMS OF THIS EULA. YOU AGREE TO BE BOUND BY TERMS OF THIS EULA BY YOUR INSTALLING OR OTHERWISE USING THE SOFTWARE, OR ACCESSING OR USING THE SERVICES. PLEASE MAINTAIN A COPY OF THIS EULA FOR YOUR RECORDS.

SOFTWARE LICENSE AGREEMENT ("EULA")

This software license agreement (the "Agreement") is by and between

- I agree to the terms of this license agreement.
- I do not agree to the terms of this license agreement

< Back

Next >

Cancel

- Click Update Sedona Database and you should get an Account Verification Failed Prompt, you would now contact Sedona to obtain a Day Code.

Account Verification Failed ×



Could not verify your Account
Contact Perennial Software for code to continue update

OK

Cancel



Update Sedona Database

<- Click here to begin database update. (REQUIRED)

Update clients via local network

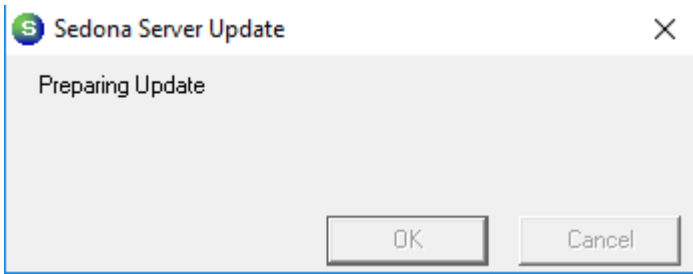
<- Create or maintain a local update folder for workstations (Optional)

When the server upgrade process has completed, press "Next"

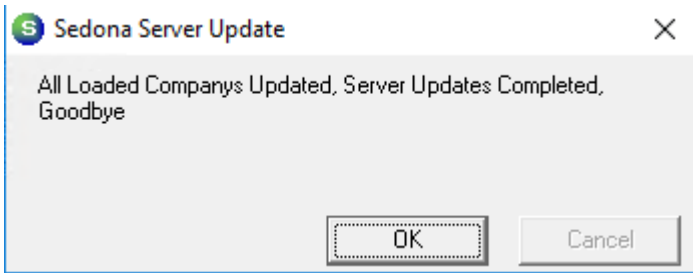
Next >

Cancel

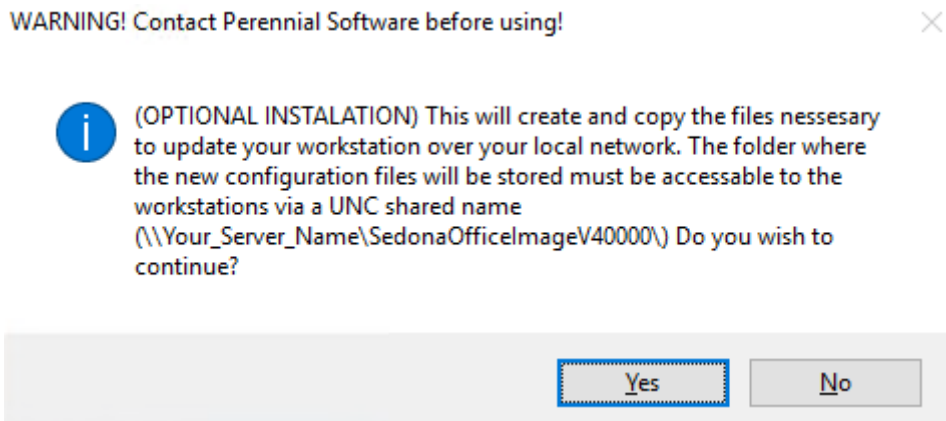
- Enter the Day Code Sedona provided to you and click OK
- You should now see a Sedona Office Server prompt informing you all users must be logged out. Click OK and then click OK to the message stating all users have exited.



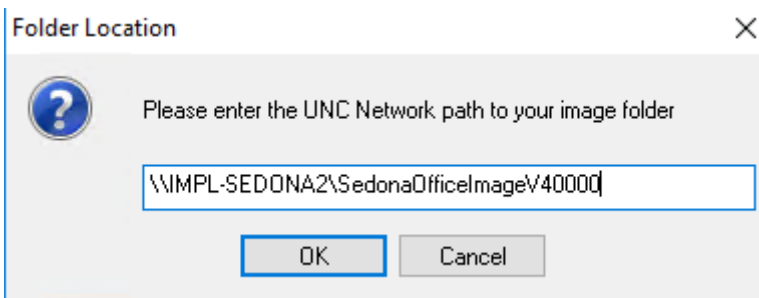
- After the Database update is complete click OK on the prompt



- Now click Update clients via local network.



- Click Yes on the prompt and type in the UNC share path you made earlier and click OK



- This will copy the update files into the shared folder for future use

Copying

From: C:\...\SedonaOffice_Update_57099_Rev_1.exe
To: \\MPL-SEDONA2\...\SedonaOffice_Update_57099_Rev_1.exe

- Click Yes on the Beta Program to get the updates as they are Beta released.
- Click Next to start the client update

S SedonaOffice Update v5.7.0.99



SedonaOffice
The #1 Financial Software for Security Companies

The Sedona/SQL Server was found on this computer and the database requires updating.

You **MUST** update the database before you can update the workstations

Note: The database update process can take some time and requires that all users be logged out of Sedona. Please plan accordingly.

Update Sedona
Database

<- Click here to begin database update.
(REQUIRED)

Image Update
Completed

<- Create or maintain a local update folder
for workstations (Optional)

When the server upgrade process has completed, press "Next"

Next

Cancel

- Click start to begin the update



Ready to Update

This program will update SedonaOffice on your system from version 6.1.0.25 to version 6.1.0.27.

If it is not already closed, please close SedonaOffice now.

Please click Start to proceed with the update.



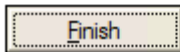
- Click Finish when the update is complete.



SedonaOffice Updated Successfully

Your computer has been updated to version 6.1.0.27.

Please click Finish to exit. Goodbye.



Updating Sedona Server/Client from 6.1.0.27 to 6.1.0.33

- Navigate to the Sedona Install Files Directory
- Right-click the "SedonaOffice_Update_61033_Rev_1" and click Run As Admin.
- Click Yes on the UAC prompt
- The installer is now running in the background and will pop up with an install screen after a

few minutes

- Agree to the License Agreement Terms and select Next

SedonaOffice Update v6.1.0.33

License Agreement
Please read the following license agreement carefully.

SedonaOffice

PLEASE READ THE FOLLOWING END USER LICENSE AGREEMENT (THE "EULA") CAREFULLY BEFORE INSTALLING, ACCESSING, OR OTHERWISE USING THE SOFTWARE OR SERVICES. YOU MAY NOT USE THE SOFTWARE UNTIL YOU ACCEPT THE TERMS OF THIS EULA. YOU AGREE TO BE BOUND BY TERMS OF THIS EULA BY YOUR INSTALLING OR OTHERWISE USING THE SOFTWARE, OR ACCESSING OR USING THE SERVICES. PLEASE MAINTAIN A COPY OF THIS EULA FOR YOUR RECORDS.

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I do not agree to the terms of this license agreement

< Back Next > Cancel

- Click Update Sedona Database and you should get an Account Verification Failed Prompt, you would now contact Sedona to obtain a Day Code.

SedonaOffice Update v5.7.0.99

SedonaOffice
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Account Verification Failed

Could not verify your Account
Contact Perennial Software for code to continue update

OK Cancel

Update Sedona Database <- Click here to begin database update. (REQUIRED)

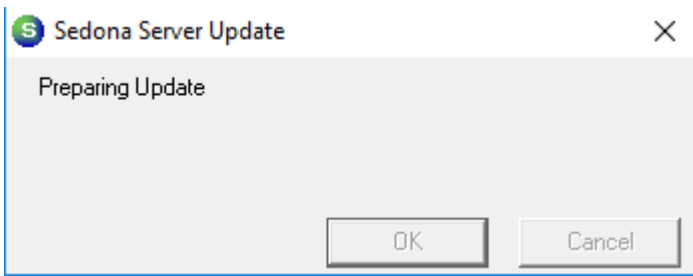
Update clients via local network <- Create or maintain a local update folder for workstations (Optional)

When the server upgrade process has completed, press "Next"

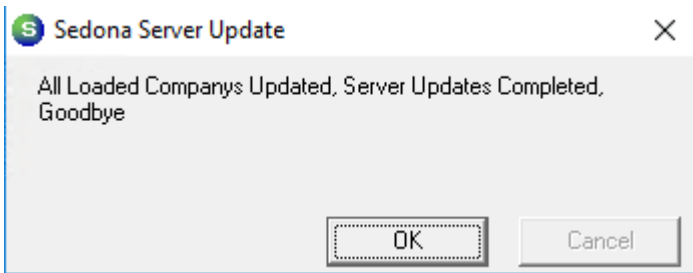
Next > Cancel

- Enter the Day Code Sedona provided to you and click OK
- You should now see a Sedona Office Server prompt informing you all users must be logged

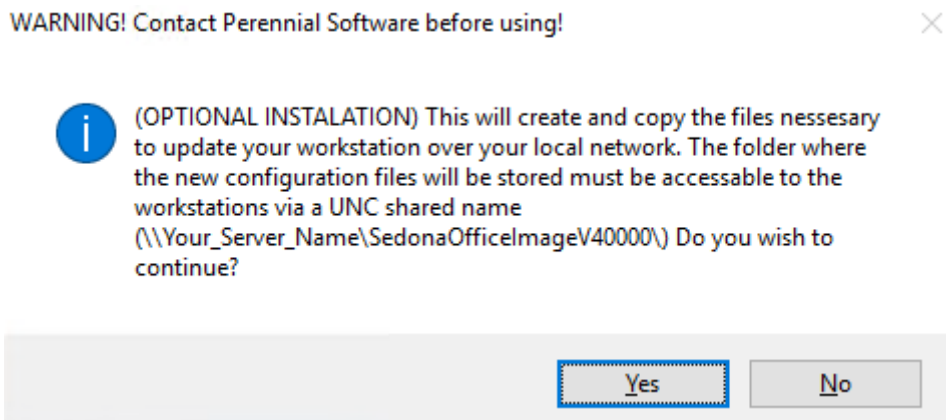
out. Click OK and then click OK to the message stating all users have exited.



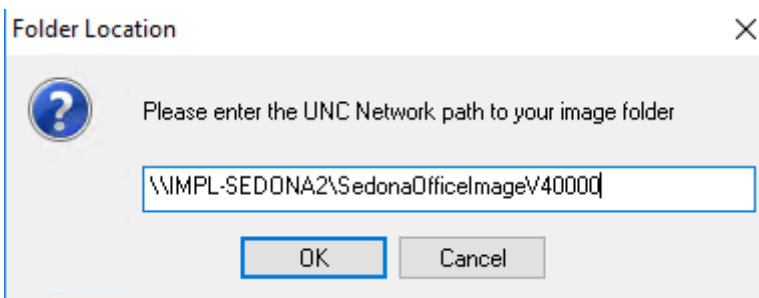
- After the Database update is complete click OK on the prompt



- Now click Update clients via local network.



- Click Yes on the prompt and type in the UNC share path you made earlier and click OK



- This will copy the update files into the shared folder for future use

Copying

From: C:\...\SedonaOffice_Update_57099_Rev_1.exe
To: \\MPL-SEDONA2\...\SedonaOffice_Update_57099_Rev_1.exe

- Click Yes on the Beta Program to get the updates as they are Beta released.
- Click Next to start the client update

S SedonaOffice Update v5.7.0.99



SedonaOffice
The #1 Financial Software for Security Companies

The Sedona/SQL Server was found on this computer and the database requires updating.

You **MUST** update the database before you can update the workstations

Note: The database update process can take some time and requires that all users be logged out of Sedona. Please plan accordingly.

Update Sedona
Database

<- Click here to begin database update.
(REQUIRED)

Image Update
Completed

<- Create or maintain a local update folder
for workstations (Optional)

When the server upgrade process has completed, press "Next"

Next

Cancel

- Click start to begin the update



Ready to Update

This program will update SedonaOffice on your system from version 6.1.0.27 to version 6.1.0.33.

If it is not already closed, please close SedonaOffice now.

Please click Start to proceed with the update.

Start

Cancel

- Click Finish when the update is complete.



SedonaOffice Updated Successfully

Your computer has been updated to version 6.1.0.33.

Please click Finish to exit. Goodbye.

Finish

Testing SedonaOffice

- Right-click the Sedona Client shortcut and select "Run as Admin"
- Click Yes on the UAC prompt
- Log in with the default username Administrator and password Admin and click Login



S SedonaOffice Login

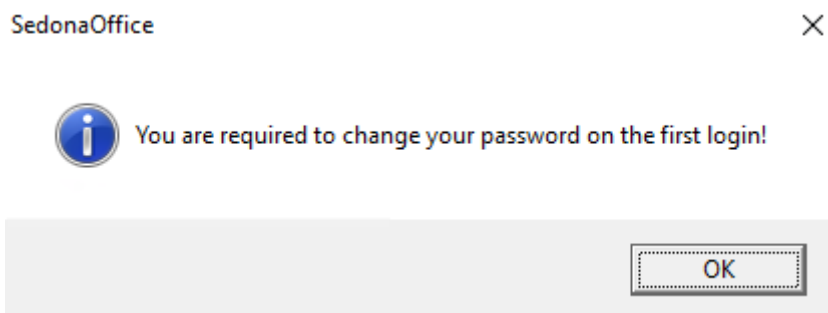
SedonaOffice
The #1 Financial Software for Security Companies

User Name: Administrator
Password: *****
Company: [Dropdown]

IMPL-SEDONA2
IMPLADMIN
Version 6.1.0.33

Login Cancel

- You will be prompted to change the password, record this in the customer portal



SedonaOffice

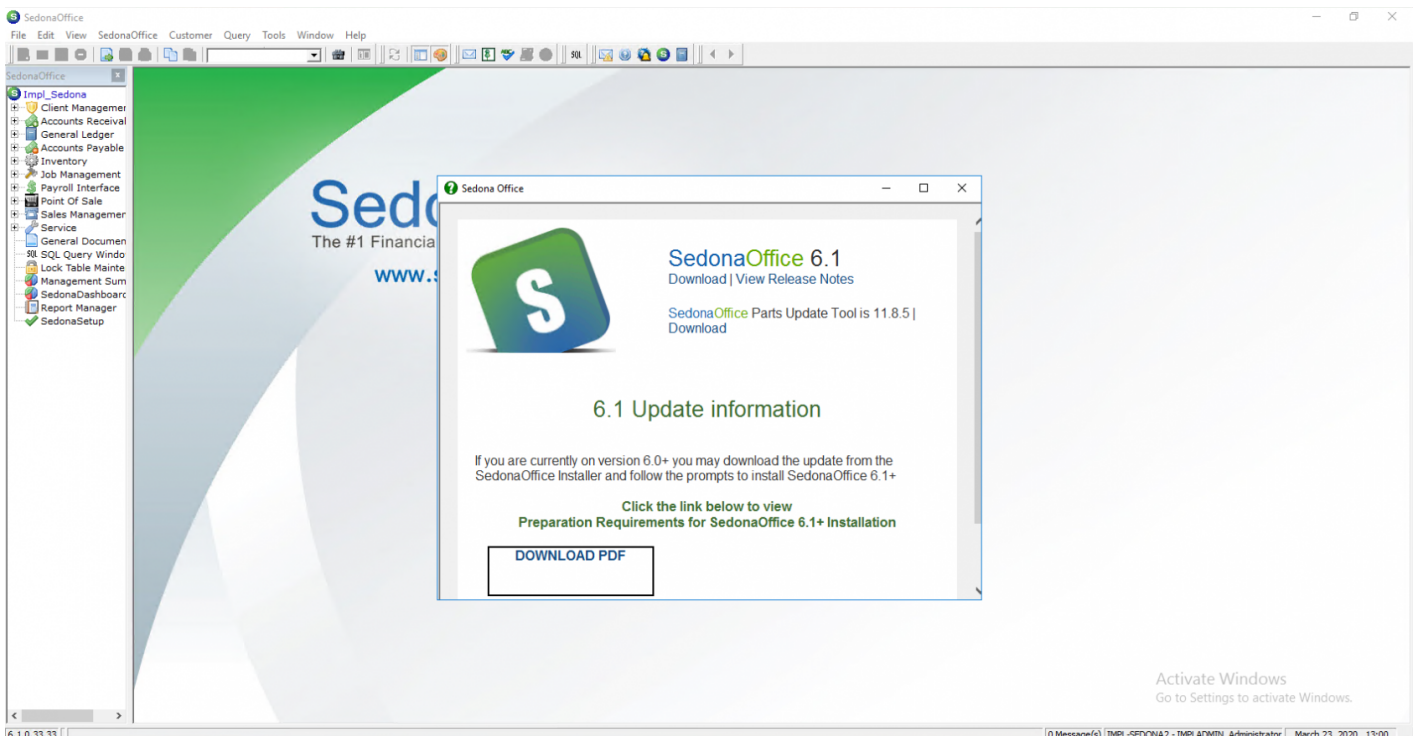
i You are required to change your password on the first login!

OK

- Once you have a password set click Login



- You should now see the Sedona Office screen, the install is complete and the customer can start using Sedona.



Revision #4

Created Wed, Apr 22, 2020 2:18 PM

Updated Fri, Jul 17, 2020 8:56 PM